

City of Gregory  
Snow Removal and Sanding Policy  
Appendix 1 to City Ordinances  
January 2017

Forward: The following policies and procedures will serve as a practical guide for time and cost effective snow and ice control in the City of Gregory.

**Snow Control Implementation:**

The City Public Works Superintendent or assignee will have the responsibility for initiating all snow removal actions using the superintendent's best judgement along with input from the Mayor, City Administrator and Street Department personnel in circumstances involving extreme or emergency situations.

**Conditions Affecting the Start of Snow Removal:**

Whenever two (2) inches or more of snow has fallen on the streets, the streets will be cleared. Snow removal operations will not start if the winds are blowing the streets shut right after the plows have opened a street or the winds are causing visibility problems. In cases of emergency, either at the request of public safety officials, health officials or the Mayor, the streets will be plowed open to help with a particular emergency call.

**Snow plowing/Removal Procedures:**

Street Dept. personnel will start plowing streets by 4:00 am following a snow fall, provided that there aren't other circumstances that would cause this time to change.

Unless there is an emergency situation or conditions are real extreme, the normal snow removal procedures will be as follows:

1. Main Street, from highway 18 to 14th street will be cleared. Main Street from highway 18 to 8<sup>th</sup> Street will be cleared curb to curb. One block off of Main Street, going East and West from 5<sup>th</sup> Street to 8<sup>th</sup> street, will be cleared curb to curb.
2. Clean out City Hall and Fire Department building.
3. Trucks will clean out residential areas. The emergency snow removal routes would be used if snowfall or conditions are present that would make snow removal difficult and cause a delay in getting all the residential streets opened by 8:00 am. Under normal circumstances, the residential streets would be plowed out with one truck going East and West and the other truck going North and South. Two round passes would be made on each street. After all the streets are open, the street department personnel will go back and widen the streets where necessary or possible.
4. The parking lot North of City Hall will be done after all the residential streets are cleaned.
5. The airport will be cleared after the residential streets are cleared unless there is an emergency that would call for the airport runway and apron area to be cleared sooner.
6. Alleys will be cleared after all the streets are opened, the parking lot cleared and the airport runway has been plowed.
7. The city street dept. personnel will haul snow away from Main Street in the business district from 8<sup>th</sup> street to highway 18.  
A one block area of the East and West adjoining streets on Main Street from 7<sup>th</sup> to 5<sup>th</sup> streets will also have snow hauled from. In addition, the City will haul snow away from the street for other commercial businesses on an "as needed basis" when time permits. Snow will also

be hauled away from the streets adjoining the Gregory churches if the need arises and time permits. No other snow removal will be done unless an emergency situation should exist. Snow can be hauled by private contractors from the residential areas to the City's snow dumping area under conditions set by the City.

**Emergency Snow Routes:**

1. Main Street from highway 18 to 14<sup>th</sup> Street
2. Sixth Street from Logan to highway 47
3. Felton Avenue from highway 18 to 14<sup>th</sup> Street
4. Fourth Street from Felton to highway 47
5. Eleventh Street from Logan to Highway 47
6. Eighth street from Logan to Highway 47
7. Logan street from 14<sup>th</sup> street to First Street
8. First Street from Logan to Main Street
9. Pleasant view and Hill's Addition
10. Whittecar Avenue from 11<sup>th</sup> street to 3<sup>rd</sup> street
11. City Hall and Fire Dept. building area

#### **Ice Control:**

The City Superintendent or Street Dept. employees will determine when the street conditions warrant sanding. The police dept, will advise the street department of any dangerous icy intersections that may need sanding during the off duty hours of the street department.

#### **Areas to Sand:**

The following is a list of areas that are to be sanded if needed. The list is only a guideline and it is not intended to be all inclusive. All Stop signs on Main Street and adjoining Main Street, the 4 way stop signs on Felton Street, the intersections around the High School and the stop signs around City hall. In addition, the following non-driving areas shall be sanded when needed, the South side of the curb area along 7<sup>th</sup> and 6<sup>th</sup> streets between Church and Rosebud avenues.

#### **Driveways/private property plowing:**

City snow plows will not clear private driveways or private property except under an emergency. Snow placed in a driveway or on sidewalks, where the driveway or sidewalk meets the street, by city snow plows, is the responsibility of the property owner to remove. Snow placed in drainage ditches by private contractors, is the responsibility of the property owner hiring the private contractor.

#### **Disclaimer:**

This policy is not intended to create any duty to any individual member of the public or to protect any particular or circumscribed class of persons. All or parts of this policy may be affected by at least one or more of the following which will delay all or some of the services provided.

1. Equipment breakdowns.
2. Vehicles disabled in deep snow.
3. Weather so severe as to cause crews to be called in from plowing the streets.
4. Equipment rendered inadequate by the depth of the snow or drifts.