

City of Gregory
Regular Meeting Minutes
June 7, 2021

The Gregory City Council met in regular session on Monday, June 7, 2021 at Gregory City Hall at 120 W 6th St at the time of 6:00 p.m. The following members were present: Mayor Scott Anshutz; Council members: Guyla Husman, Kristi Drey, Seymour Studenberg, Shana Flakus and Cory Graber. Council member absent was Ashley Lozano. Also present were News Reporter Patty Connealy, City Attorney Amy Jacobsen, Chief of Police Doug Catts, Police Officer Tom Grove, Public Works Supt. Alex Hamilton and Finance Officer Al Cerny.

Agenda

Motion was made by Shana Flakus to add SPN Engineering contract to the agenda and move Replacement for Public Works Supt. from new business to executive session and to approve the agenda with the changes, seconded by Cory Graber. All members voted aye.

Minutes

Motion was made by Seymour Studenberg to approve the council minutes of May 17, 2021 as written, seconded by Kristi Drey. All members voted aye.

Public Forum/Visitors

Jared Opp thanked the council for allowing the street dance fundraiser to be held on Main Street. Jared estimated about \$13,000 was raised for the pool.

Department Head Reports

Public Works Supt. Alex Hamilton reported that the sprinkler system for the little league field is having some control issues. The water source for the big field is getting tight and the well for the park irrigation system is failing. Alex will work on getting the park irrigation system working off the city's water main. There is also a sinkhole starting at 10th and Whittecar, which could be the result of a sewer main break.

The council reviewed the library financial report as Librarian Tara Engel was at State Library convention.

Chief of Police Doug Catts reported that the police dept. will be making at least one patrol stop at the pool every day. He is also issuing parking violations for people parking the wrong way along the street right of way. The police dept. will be holding a bike rodeo on June 12.

Committee Reports

Guyla Husman had reached out to the SDML and got some information on annexation procedures.

Conflict of Interest

Nobody had a conflict of interest with the new business portion of the agenda.

New Business

P&Z Hearing on Ordinance No. 2021-03

The P&Z Board held a public hearing on Ordinance No. 2021-03 (Medical Cannabis). Nobody was present at the hearing. The P&Z board made the recommendation to the council to approve passage of Ordinance No. 2021-03.

First Reading of Ordinance 2021-03

Ordinance No. 2021-03, Medical Cannabis regulations, was placed on its first reading. The ordinance states that the city would not issue any licenses or make any zoning decisions on medical cannabis until the state issues their guidelines. Motion was made by Shana Flakus to approve the first reading of Ordinance No. 2021-03, seconded by Kristi Drey. All members voted aye.

Ordinance No. 2021-02 Tax Discretionary Formula

Ordinance No. 2021-02 (Tax Discretionary) was placed on its second reading. The ordinance would allow a property tax reduction on certain properties being built in Gregory. Motion was made by Seymour Studenberg and seconded by Guyla Husman to approve the second reading of Ordinance No. 2021-02. All members voted aye.

Board of Adjustment

Motion was made by Kristi Drey to enter into the Board of Adjustment to hear building permit applications, seconded by Guyla Husman. All members voted aye.

Building Permits

Avera Health, new hospital, clinic and nursing home: P&Z board approved. It was agreed that the \$1,000 building permit fee would be required.

Gary Straight, roof over a deck: P&Z board approved. A \$25 building permit fee would be required.

Samuel Lee, chain link fence: P&Z board approved. A \$25 building permit fee would be required.

It was agreed that a building permit form would need to be posted on the property after a building permit was approved. The city will issue the permit form to be posted while construction is going on. If construction is started without a building permit, city hall will be contacted, and a letter will be sent out stating that the owner has 7 days to get a building permit. Motion was made by Kristi Drey and seconded by Cory Graber to approve all three building permit applications. All members voted aye. Motion was made by Guyla Husman and seconded by Kristi Drey to adjourn out of the board of adjustments.

SPN/Logan-First Street Contract

Jeff McCormick with SPN Engineering, met with the council to discuss the design and construction engineering contract for the Logan Street extension and the First street construction from Logan to Felton Street. The estimated cost of engineering would run about \$227,000. Motion was made by Shana Flakus to allow the Mayor Scott Anshutz to sign the engineering contract, seconded by Guyla Husman. All members voted aye.

One-Day Malt Beverage License

Motion was made by Seymour Studenberg to grant the American Legion a one-day malt beverage license for June 12, 2021 to serve on Main Street for the Rockin, Ribs & Hot Rods event, seconded by Kristi Drey. All members voted aye.

Spiking Permit/Legion

Motion was made by Seymour Studenberg to grant the American Legion a spiking permit to run from June 6, 2021 to September 30, 2021, seconded by Guyla Husman. All members voted aye.

Code Enforcement

Mike Olsen met with the council to update them on his recent inspection of Gregory. Mike has found 50 violations of which 32 are vehicles. The rest of the violations are junk and grass that needs to be cut. He will have a written report on the violations later.

Financial Report

Finance Officer Al Cerny gave the council the April 2021 financial report. Sales tax revenues are running ahead of last year currently.

District III Membership

Motion was made by Shana Flakus to join the District III for 2022 at a cost of \$2479, seconded by Guyla Husman. All members voted aye.

Bank Checking and Savings Signature Addition

Motion was made by Guyla Husman to add Alex Hamilton to all the city's checking and savings accounts and allow him to sign for any of the city's checking/savings accounts since he will become the City Administrator/Finance Officer. Motion was seconded by Kristi Drey. All members voted aye.

Advertise for Police Officer

Doug Catts and Tom Grove would like to use Indeed to advertise for a new police officer to bring the total officers up to three. They would advertise in three of the surrounding states for 30 days at a cost of \$900. The cost gets higher if they add more states. It was agreed to advertise a starting pay of \$18 per hour without any experience and \$19 per hour with experience. Motion was made by Seymour Studenberg to allow between \$1700-\$2200 for advertising with Indeed so that the area where the advertising would go, could be expanded. Motion seconded by Cory Graber. All members voted aye.

Lot 5A Grandview Addition

The offer for Lot 5A in Grandview Addition was not a signed, written offer for purchase so the council did not take any action on it. There was also some confusion over the original price placed on the lot.

HR/Personnel Committee

Mayor Anshutz appointed himself, Alex Hamilton, Shana Flakus, Kristi Drey and Amy Jacobsen to the HR/Personnel committee. The city's law firm is working on some suggestions for the city to use in the HR/Personnel area.

Claims

Motion was made by Seymour Studenberg and seconded by Shana Flakus to pay the following claims. All members voted aye.

| | | |
|----------------------------|--|-----------|
| Aflac | Aflac Insurance | 262.80 |
| Al Cerny | Reimb Medicare Part B May 2021 | 148.50 |
| Appeara | Mats/Mop/Towels/Hand Cleaner/Coveralls/Sanitizer | 85.94 |
| Bartling Welding & Machine | Iron Work | 21.25 |
| Bartling Welding & Machine | RD Loan | 12,000.00 |
| City of Gregory | Cell Phone Charges | 115.02 |
| Civil Air Patrol Magazine | Airport Column Inch Ad | 95.00 |
| Core & Main LP | Water Dept Pvcc900 Dr18 Pipe | 87.60 |

| | | |
|------------------------------|--|-------------|
| Dakota Pump Inc. | Ballfield Sprinkler Repair | 319.30 |
| DrugTestsInBulk.com | Police Dept Drug Test Cups | 180.41 |
| EFTPS | Fed/FICA Tax | 4,640.37 |
| Golden West | Phone/Internet Charges | 1,294.04 |
| Gregory Building Center | Pool Paint, Brushes, & Supplies/Park Bleacher Supplies | 2,414.10 |
| Gregory Co Reg of Deeds | Roadside Park Plat Filing Fee | 60.00 |
| Gregory Public Library | Books/Supplies | 825.51 |
| Gregory Times-Advocate | Council Publishing/Annual Report | 705.92 |
| Harry K NAPA | Scraper/Glass Cleaner/Battery/Hose Clamp | 145.36 |
| Hawkins Inc. | Pool Chemicals/Chlorine Cylinder Fees | 4,044.72 |
| Health Pool of SD | Health Insurance | 4,190.52 |
| Helms & Associates | Airport Runway Reconstruction Bidding | 2,977.74 |
| Jim's Garbage Service | Garbage Pickup Service | 300.00 |
| Klein's True Value | Keys/Nuts & Bolts/Toilet paper/Supp/Garbage Bags | 281.46 |
| Mcleod's Printing & Office | 100 Animal Control Citations | 90.13 |
| Minnesota Paving & Mater | 23.83 Ton Baseball Aglime | 268.09 |
| Mr. Automotive | Sparkplug/Alternator/O-Ring/Busing | 75.50 |
| Office Products Center | PD Ink Cartridges | 217.95 |
| Petty Cash | Postage Reimbursement | 15.35 |
| Pool Cash | Pool Beginning Cash | 40.00 |
| Public Health Laboratory | Water Testing | 30.00 |
| Rancher's Livestock Equip | Iron Work | 439.10 |
| Rosebud Electric Coop Inc. | Electric Payment | 5,291.70 |
| Rosebud Farmers Union | Oil/Diesel/Gas | 2,087.47 |
| Runnings Supply Inc. | Torch Kit/End Nozzles/Rope/Fittings/Grinding Wheels | 663.30 |
| Rural Tech Center | Install Tv & Zoom Hardware | 772.74 |
| Schmucker Paul Nohr & Ass | Prepare Plat Roadside Park | 2,741.63 |
| SDRS | SD Retirement May 2021 | 4,205.82 |
| SDRS Supplemental Retirement | SD Supplemental Retirement May 2021 | 500.00 |
| US Postal Service | Water Bill Postage | 221.04 |
| US Postal Service | PO Box Service Fee (12 mo.) | 150.00 |
| Van Diest Supply Company | Park Herbicide | 510.00 |
| Wm Krotter Co. | Ballfield Chalk | 18.58 |
| Accounts Payable Total | | \$53,533.96 |

5/25/2021 Payroll: 3rd Cent Econ Dev., \$1,018.88; Finance Officer, \$2,341.60; General Government Bldg., \$190.96; Police, \$4,427.44; Street Dept., \$3,125.59; Water Dept., \$3,255.60; Sewer, \$504.40; Pool, \$3,219.84; Park, \$955.00; Library, \$1,375.63; Gross Amt, \$20,414.94

Executive Session to Discuss Personnel

Motion was made by Shana Flakus and seconded by Guyla Husman to go into executive session to discuss the replacement for the public works supt. position. All members voted aye. Council went into executive session at 7:20 p.m. At 7:35 p.m., Mayor Anshutz took the council out of executive session.

Results of the Executive Session

The city intends to advertise internally for the open position of Public Works Supt. Motion was made by Seymour Studenberg and seconded by Guyla Husman to send an email out to all city employees regarding the open position of Public Works Supt. and to allow any employee interested in the position to fill out an application for the position within 5 days of receiving the email. All members voted aye.

Adjourn

Motion was made by Shana Flakus to adjourn, seconded by Cory Graber. All members voted aye.

Scott Anshutz, Mayor

ATTEST: _____
Al Cerny, Finance Officer