

Gregory City Council
Regular Meeting
April 6, 2020

The Gregory City Council met in regular session on Monday, April 6, 2020 at Gregory City Hall at 120 W 6th St via video conference and live streamed on Facebook, due to the COVID-19 virus pandemic. Members present at City Hall were Mayor Scott Anshutz and Council Member Kristi Drey. Council Members who joined via WebEx were Cory Graber, Ashley Lozano, Shana Flakus, Seymour Studenberg and Guyla Husman. Also connected to the online meeting were News Reporter Patty Connealy, Chief of Police Lafe Gildemaster, Librarian Tara Engel, and City Attorney Amy Jacobsen. Public Works Supt. Alex Hamilton and Finance Officer Al Cerny attended in person.

Agenda

Motion was made by Guyla Husman and seconded by Ashley Lozano to approve the posted agenda. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Regular Minutes

Motion was made by Seymour Studenberg and seconded by Cory Graber to approve as written the March 16, 2020 council meeting minutes. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Special Meeting Minutes

Seymour Studenberg made the motion to approve as written the March 24, 2020 special council meeting minutes as written, seconded by Kristi Drey. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Public Forum/Visitors

There was nobody present for the public forum portion of the meeting.

Department Head Reports

Librarian Tara Engel made available the 2019 library annual report to the members. The Gregory Library is still closed, but books can be picked up at curbside by calling the library.

Public Works Supt. Alex Hamilton reported that the street employees are sweeping the streets, working on the pool and will be grading the alleys. Based on talks that Alex has had with Gregory County, it would be best to possibly schedule a city-wide cleanup later in the summer. Since the city's tree dump is open 24/7, most residents can get their trees to the tree dump by themselves. Alex also reported that there were many people in the park and asked about the council closing the park. It was decided to discuss this later in the meeting.

Police Chief Lafe Gildemaster reported that the speed sign along the east side of Highway 18 is back to working. He is trying to find a part to get the mobile speed sign working. Lafe also made available the months activity report.

Mayor's Report

Scott Anshutz addressed the council members about the COVID-19 outbreak and what is being done to lessen the outbreak.

Board of Adjustment

Motion was made by Shana Flakus to move into the Board of Adjustment to discuss building permits, seconded by Kristi Drey. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Brenda Svatos: Addition to House/Garage

No variance was needed. Motion was made by Guyla Husman to approve the permit (Permit #2020-1), seconded by Ashley Lozano. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Rod Hlavka: Pergola

No variance was needed. Motion was made by Kristi Drey to approve the permit (Permit #2020-2), seconded by Ashley Lozano. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Karen Timanus: Tree House in Backyard

After some discussion, the council agreed that no building permit would be needed for the tree house.

Motion was made by Kristi Drey to take the council out of the Board of Adjustment, seconded by Cory Graber. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Open Quotes/Water Pickup

The council received three quotes for a new pickup: Harry K Ford, 2020 Ford F-150, \$37,486; Frontier Motors, 2019 Chevy Silverado, \$30,813; 2020 Ram, \$36,663 and; 2019 Ram, \$32,884. The council discussed the quotes. Motion was made by Guyla Husman to select the 2019 Chevy truck for \$30,813, seconded by Ashley Lozano. Roll call vote: Graber abstained; Lozano, Flakus, Studenberg, Drey and Husman voted aye.

Municipal Election Date

Since the original election date of April 14, 2020 was changed in the interest of public health and safety by SD Legislature due to the COVID-19, the city council shall choose any Tuesday in June 2020 as the alternate election date. The State's Primary Election will take place June 2, 2020. There was discussion of holding the election on the same date as the county primary, but not combining the elections. Motion was made by Kristi Drey to move the municipal election to June 2, 2020, seconded by Shana Flakus. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey, and Husman, all ayes.

Helms Engineering Contract

The council reviewed a contract for engineering services with Helms & Associates for the reconstruction of the Gregory runway. The first phase would be to get the final design and take the project to bid at a maximum cost of \$149,995.32. The total cost of engineering for the project would not exceed \$482,486.12. Motion was made by Guyla Husman to allow Mayor Anshutz to execute the contract with Helms & Associates for AIP Project Number 3-46-0018-16-2020, provided there is federal and state funding to do the project, seconded by Ashley Lozano. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Emergency Policy & Procedures for Declared Pandemic

The council reviewed a set of emergency policy and procedures for City employees that would be in effect while the threat of COVID-19 remains. The policy explains when sick leave would be used if the employee needed to be isolated and steps to be taken if an employee shows signs of COVID-19. Motion

was made by Shana Flakus to approve the emergency policy, seconded by Kristi Drey. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes. A copy of the policy will be kept with the current employee handbook.

Revolving Loan Fund Policy

Rick Messerschmidt, co-director of the BID group, has been working on a Rural Development grant to increase the city's revolving loan fund. One of the requirements of the grant is that the city's revolving loan fund policy needs to be changed into a policy that Rural Development approves, so the need to adopt a new revolving loan fund policy that RD approves. Motion was made by Shana Flakus to approve the new revolving loan fund policy that Rural Development has set forth, seconded by Guyla Husman. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Park Closing

The council discussed the closing of the city's park areas due to the threat of the COVID-19 virus and the potential to spread the virus because of the use of the playground equipment and other park facilities. Motion was made by Guyla Husman to close the city park areas which includes the main park and the park by the football field, with the only exception being that the walking trails are still open, seconded by Ashley Lozano. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Claims

Motion was made by Seymour Studenberg to pay the following claims as presented, seconded by Kristi Drey. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey, and Husman, all ayes.

Aflac	Aflac Insurance	401.64
Al Cerny	Reimb/Health Insurance	516.40
Alex Hamilton	Reimb For Election Supplies/Pencils	18.90
Appearia	Mats/Mop/Hand Clnr/Sanitizer/Towels/Coveralls	131.03
Bartling Welding & Machine	Iron (3/16" Plates)	25.96
City of Gregory	Cell Phone Charges	207.15
Core & Main LP	Water Meters	1,163.32
Dakota Auto Care	Rotate Tires/Wheel Alignment 2011 Water Pickup	107.64
Dakota Pump Inc.	Work on Scada Water Controls	1,785.72
EFTPS	Fed/FICA Tax 3/17/20 Payroll	3,926.61
EFTPS	Fed/FICA Tax 3/31/20 Payroll	5,066.94
EFTPS	Fed/FICA Tax	8,993.55
Frontier Motors	2019 Chevy Silverado Pk 4x4	30,813.00
Golden West	Phone/Internet Service	1,164.76
Gregory Building Center	Utility Knife	4.29
Hawkins Inc.	Chlorine Cylinder Fees	15.00
Health Pool of SD	Health Insurance Premium	5,408.88
Jerry's Electric	Electric Serv Governor's Home/Grandview Prop Line	255.10
Klein's True Value	Paint/Supplies/Key/Doorbell/Batteries/Led Bulb	238.86
Malloy Electric	Cooling Fan	39.96
McLeod's Printing & Office Supp	Election Supplies	74.49
Minnesota Child Support Pmt	Child Support 3/17/20 Payroll	202.12
Minnesota Child Support Pmt	Child Support 3/31/20 Payroll	202.12

Mr. Automotive	Fuel Valve/Gasket/Chk Ball/Blower Motor/Steer Col	1,020.03
Mulehead Gravel	26.74 Ton of Gravel	387.73
Office Products Center	Copier Service Contract/Paper	74.00
Opperman Inc.	Gravel 101.68 Tons	1,616.71
Petty Cash	Election Postage Reimbursement	5.40
Rosebud Auto Parts	Filters/Oil/D Earth/Spark Plugs	321.92
Rosebud Electric Coop Inc.	Electric Payment	5,986.34
Roy's Honda & Dist	Oil/Filter	26.13
Runnings Supply Inc.	Fittings/Bit/20VLED Light/Supplies/HoleSaw/Battery	333.66
SDRS	SD Retirement Mar 2020	6,426.62
Sioux Equipment	Install Jet A Tank Sensor	1,742.58
Tripp County Water User Dist	Monthly Water Service	3,000.00
US Postal Service	Water Billing Postage	236.95
Wm Krotter Co.	Sanding Respirators	23.99
Accounts Payable Total		\$72,971.95

3/17/2020 Payroll: 3rd Cent Econ Dev., \$988.80; Finance Officer, \$2,272.80; General Government Bldg., \$185.40; Police Dept., \$5,261.83; Street Dept., \$2,931.12; Water Dept., \$3,280.80; Sewer, \$516.00; Library, \$1,292.57; Gross Amt, \$16,729.32

3/31/2020 Payroll: 3rd Cent Econ Dev., \$988.80; Mayor/Council, \$6,625.00; P & Z, \$100.00; Finance Officer, \$2,272.80; General Government Bldg., \$185.40; Police Dept., \$5,086.69; Street Dept., \$2,786.40; Water Dept., \$3,297.80; Sewer, \$535.00; Park, \$120.75; Library, \$1,381.90; Gross Amt, \$23,380.54

Adjourn

Motion was made by Kristi Drey to adjourn, seconded by Ashley Lozano. Roll call vote: Graber, Lozano, Flakus, Studenberg, Drey and Husman, all ayes.

Scott Anshutz, Mayor

ATTEST: _____
Al Cerny, Finance Officer