

Gregory City Council
Regular Meeting Minutes
Tues., February 16, 2021

The Gregory City Council met in regular session at Gregory City Hall at 120 W 6th St on Tues., February 16, 2021 at the time of 6:00 p.m. Mayor Anshutz opened the council meeting by leading the Pledge of Allegiance which was followed by a moment of silence in memory of Tim Mills, who had served as a council member on the City Council for many years. Members present were: Mayor Scott Anshutz, Kristi Drey, Guyla Husman, Shana Flakus, Seymour Studenberg, Ashley Lozano and Cory Graber. Also present were News Reporter Patty Connealy, City Attorney Amy Bartling (via Zoom) and Librarian Tara Engel (via Zoom) and Finance Officer Al Cerny.

Agenda

Motion was made by Guyla Husman and seconded by Ashley Lozano to approve the agenda as posted. All members voted aye.

Minutes

Motion was made by Seymour Studenberg to approve the council meeting minutes of February 1, 2021 as written, seconded by Kristi Drey. All members voted aye.

Public Forum/Visitors

There were no visitors or public forum.

Department Head Reports

Suzanne Braun, Chamber Director, gave the council a financial report for 2020. Suzanne also handed out the scheduled chamber calendar of events for 2021. She also gave a preview of the newest chamber fundraiser, called the "Chase the Ace", which has worked out well in other towns. The chambers' "Kegs & Corks" fundraiser will take place this Friday night on February 19.

Librarian Tara Engel gave the council the January financial report for the library. The library increased their membership this past month and the t-shirt fundraiser is going well.

Chief of Police Doug Catts reported that Officer Tom Grove and himself had attended a radar and taser certification class in Winner, SD. He has talked to a few people about vehicles being left in the city right of way and the owners have moved their vehicles.

Conflict of Interest

Nobody on the council had a conflict of interest with the agenda items listed as new business.

American Legion Club/Spiking Permit

Motion was made by Guyla Husman to grant the American legion Club a spiking permit every Sunday in the first quarter of 2021, ending March 31, 2021. The motion was seconded by Shana Flakus. All members voted aye.

Financial Report 2020

Finance Officer Al Cerny handed out the 2020 City financial report which included the balance sheet and revenue and expense reports for each fund. The city received \$250,000 more in revenues than expenses

in the General Fund. This was due mostly to the CARES Act grant money that was received and the sales tax revenue being up over \$117,000 than budgeted for. Overall, the city's financial position improved in 2020 for all the funds.

Airport Taxiway Design

The city's engineering firm, Helms & Associates, is working on the final design for the airport runway reconstruction. There were two drawings submitted for the taxiway. One design was a "jug handle" and the other option would allow the city to build a parallel taxiway in the future. Helms & Associates favored the design that would allow a partial parallel taxiway in the future. Motion was made by Cory Graber to accept the parallel taxiway design, seconded by Ashley Lozano. All members voted aye. The project is scheduled to be bid out around the end of March.

Rural Development/Water-Sewer Project

The city's financial information is in the RD application process and is being updated. The full application will be ready soon.

Insurance Recommendations

The city was recently inspected by the city's insurance for areas that could be liability problems for the city. There were only two recommendations received, one for checking driver licenses and the other for getting rid of some older playground equipment. These recommendations will be taken care of when weather permits.

City Administrator/Finance Officer Position

The council discussed advertising the City Administrator/Finance Officer position and the details with position. The council agreed to advertise the position in the SDML magazine, local paper, job service and the statewide listing from the paper. A salary range of \$46,000 to \$56,000 was agreed upon. Advertising will start around the first of March and all applications would have to be submitted by April 19, 2021.

Claims

Motion was made by Kristi Drey to pay the following claims, seconded by Ashley Lozano. All members voted aye.

Ace's Backhoe Service LLC	Repair Water Leak/7th & Spencer	701.53
AirNav LLC	Airport Renewal of Basic Listing	40.00
Appearia	Mats/Mop/Sanitizer/Towels/Hand Cleaner/Coveralls	88.47
Bartling Welding	Iron Work/Supplies	1,187.68
Cardmember Service	Auditorium Sign Repair Parts/Microsoft 365 & Zoom Sub	1,844.76
Core & Main LP	(2) Ratchet Wrenches/Repair Clamp	349.90
Dakota Auto Care LLC	Oil Change/Police Ford F-150	88.55
EFTPS	Fed/FICA Tax	6,874.83
Golden West	Phone/Internet Charges	1,297.22
Gregory County Treasurer	3 Days Law Enforcement	1,200.00
Gregory Public Library	Supplies/Books	686.42
gWorks	FrontDesk Standard/Receipt Management	7,555.00
Jim's Garbage Service	Garbage Pickup Service	300.00
Klein's True Value	Connector/Drill Bit/Staples/PD Keys & Rings	106.76

Mr. Automotive	Air Chuck/Filter/Light Bars/Switch/Battery/PD Wiper Blades	499.89
Office Products Center	Post-It-Notes/Pocket Folders/Paper/PD Hanging Folder	134.28
Opperman Inc.	5.5 Hours/Hauling Snow	632.50
Petty Cash	Postage Reimbursement	8.30
Rosebud Electric Coop	St Light Fixture w/Arm-Photo Cell	311.00
Rosebud Farmers Union	Gasoline/Truck Tire/Propane/Diesel Fuel/Kaw Serv Kit	3,813.36
Runnings Supply Inc.	Ice Melt/2-Ton Hook/Airport Anchors/Towels/Dog Crates	319.77
Tripp County Water User	Monthly Water Service	3,000.00
Verizon Wireless	Cell Phone Charges	1,256.76
Secretary of State	Notary Filing Fee/Al Cerny	30.00
First Fidelity Bank	Notary Bond/Al Cerny	50.00
Accounts Payable Total		\$32,376.98
Payroll Checks		\$22,992.69
REPORT TOTAL		\$55,369.67

2/2/2021 Payroll: 3rd Cent Econ Dev., \$923.36; Finance Officer, \$2,341.60; General Government Bldg., \$190.96; Police, \$4,795.94; Street Dept., \$3,023.96; Water Dept., \$3,985.81; Sewer, \$747.79; Ambulance, \$11,651.50; Library, \$1,143.14; Gross Amt, \$28,804.06

Adjourn

Motion was made by Ashley Lozano to adjourn, second by Kristi Drey. All members voted aye.

Scott Anshutz, Mayor

ATTEST: _____
Al Cerny, Finance Officer