

Gregory City Council  
Regular Meeting Minutes  
February 1, 2021

The Gregory City Council met in regular session at Gregory City Hall at 120 W 6<sup>th</sup> St on Mon., February 1, 2021 at the time of 6:00 p.m. The following members were present: Mayor Scott Anshutz; Council Members, Shana Flakus, Seymour Studenberg, Kristi Drey, Guyla Husman, Ashley Lozano and Cory Graber. Also present were News Reporter Patty Connealy, City Attorney Amy Bartling, Chief of Police Doug Catts, Public Works Supt. Alex Hamilton, and Finance Officer Al Cerny.

#### Agenda

Motion was made by Ashley Lozano to approve the agenda as posted, seconded by Guyla Husman. All members voted aye.

#### Minutes

Motion was made by Seymour Studenberg to approve the council minutes from January 19, 2021 as written, seconded by Kristi Drey. All members voted aye.

#### Public Forum/Visitors

There was nobody present for the public forum.

#### Department Head Reports

Public Works Supt. Alex Hamilton reported on a water main break that occurred around 8<sup>th</sup> & Spencer. The 4" cast iron main is now fixed. There was some discussion on drainage on certain streets that do not get much direct sunlight. The areas can get very icy and an effort will be made to sand these areas but there is not a whole lot more that can be done at this time.

Police Chief Doug Catts reported on a meeting that was held with the City Administrator to go over work schedules, on call procedures and response times. Doug presented a request for Tom Grove to go to 3-day narcotics training class in Deadwood. The training is free, and the motel room rate is \$75 per night. The council agreed to pay for the room, travel and per diem for meals for Tom to receive the training. Doug also informed the council the reasons why the police dept. phone is switched to the Winner dispatch center when the police officer is not in the office to answer the phone.

#### Committee

Mayor Anshutz reported that council petitions can be taken out and the deadline for returning them is February 26. Wards I, II and III each have one vacancy.

#### Conflict of Interest

Nobody had a conflict of interest.

#### 2<sup>nd</sup> Reading of Ordinance No. 2021-01

Ordinance No. 2021-01 was placed on its second reading. This ordinance supplements the 2020 budget by \$20,000. Motion was made by Guyla Husman and seconded by Ashley Lozano to approve the second reading of Ordinance No. 2021-01. All members voted aye.

### Chamber One-Day Liquor License

The council held a hearing for the Gregory/Dallas Chamber for a special one-day liquor license for the “Kegs & Corks Fundraiser” to be held on Fri., February 19, 2021 at the Gregory Auditorium. Motion was made by Seymour Studenberg to approve the one-day liquor license, seconded by Kristi Drey. All members voted aye.

### Radio Controls for Wellfield

Public Works Supt. Alex Hamilton informed the council that two of the wells at the east well field are not working because the underground wiring connecting the wells to the pump station have gone bad. An estimate to replace the wiring with a radio control system from Dakota Pump will run approximately \$12,000. This would include the radio system and the controls for the two wells. In the future, the cost to hook up an additional well would run around \$1,000. Motion was made by Guyla Husman to approve the purchase of the new radio control system to be used at the east well field, seconded by Ashley Lozano. All members voted aye.

### SDRS Roth 457 Option Supplemental Retirement Plan

The council reviewed a request that the city offer the city employees, that qualify, the option to join in the Roth 457 special program for enhanced retirement benefits from SDRS. The city would not be matching any retirement amount for this program. It would be up to the employee to contribute the amount they want to add and if they want to participate. Motion was made by Shana Flakus that the City of Gregory participate in the SDRS Roth 457 program as provided in SDCL 3-13-57, seconded by Kristi Drey. All members voted aye.

### Code Enforcement Update

The council members reviewed an updated code enforcement report. The report showed vehicles, junk and buildings that were not in compliance and showed the properties that had been taken care of. It was agreed that the police department would handle any vehicles that were out of compliance, that were parked in the city’s street right of way. The council agreed to allow the follow up actions that were suggested by the code enforcement official.

### gWorks/FrontDesk and Receipt Management

Finance Officer Al Cerny had a request that the City purchase two additional software modules from the City’s software firm. The FrontDesk module would help streamline the payment process for paying bills online, offer better online interactions with the City for permits, complaints, notices, and other requests. The receipts management module would streamline the process for receiving receipts. The total startup cost for both modules would be \$7,550. Motion was made by Kristi Drey and seconded by Ashley Lozano to approve the purchase of the two additional software modules, FrontDesk and Receipt Management, at a cost of \$7,550. All members voted aye.

### Claims

Motion was made by Kristi Drey to approve payment of the following claims, seconded by Ashley Lozano. All members voted aye.

Aflac	Aflac Insurance	262.80
Al Cerny	Reimb/ Medicare Part B Jan 21	148.50
Appeara	Towels/Hand Cleaner/Sanitizer/Coveralls	68.46
B & F Variety	Batteries/Envelopes	9.87

City of Gregory	Cell Phone	95.19
Doug Catts	Reimb/Police Equipment	223.57
EFTPS	Fed/FICA Tax	3,856.51
Gregory Building Center	Airport Doorknob/City Hall Lumber	197.60
Gregory Times-Advocate	Council Publishing	184.86
H & S Uniforms and Equipment LLC	Sewing/Police Uniforms	75.00
Hawkins Inc.	Chlorine Cylinder Fees	15.00
Health Pool of SD	Health Insurance	4,190.52
Helms & Associates	Swimming Pool/Airport Reconstruction Design	13,184.22
Jono's	Pheasant Park Rent 2020/2021	400.00
Office Products Center	PD Ink Cartridges/Copier Service Contract	172.97
Petty Cash	Postage Reimbursement	25.40
Positive Promotions	Police Dept/Custom Stickers	165.95
Pro-Tainer, Inc.	Recycling Trailer	14,425.00
Public Health Laboratory	Water Testing	43.00
Rancher's Livestock Equip	5 Cutting Edges	929.25
Rosebud Auto Parts	Filters/Muffler/Parts/Deicer/Starting Fluid	549.37
Rosebud Electric Coop Inc	Electric Payment	6,584.00
Roy Garringer Post 36	5 American Flags for City Hall	214.75
SDRS	SD Retirement Jan 2021	2,716.82
South Dakota 811	Locate Tickets/4th Qtr 2020	28.35
US Postal Service	Water Billing Postage	220.50
Accounts Payable Total		\$48,987.46
Invoices: Paid		\$7,151.82
Invoices: Scheduled		\$41,835.64

1/19/2021 Payroll: 3<sup>rd</sup> Cent Econ Dev., \$971.81; Finance Officer, \$2,341.60; General Government Bldg., \$190.96; Police, \$4,657.96; Street Dept., \$2,870.40; Water Dept., \$3,264.14; Sewer, \$500.58; Library, \$1,186.06; Gross Amt, \$15,983.51

#### Information

Due to the President's holiday on February 15, the next regular council meeting will be held on Tuesday, February 16, 2021.

#### Adjourn

Motion was made by Guyla Husman to adjourn, seconded by Cory Graber. All members voted aye.

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Scott Anshutz, Mayor

ATTEST: \_\_\_\_\_  
Al Cerny, Finance Officer