

Gregory City Council
Regular Meeting Minutes
January 4, 2021

The Gregory City Council met in regular session at Gregory City Hall at 120 W 6th St on Mon., January 4, 2021 at the time of 6:00 p.m. The following members were present: Mayor Scott Anshutz; Council Members, Seymour Studenberg, Kristi Drey, Shana Flakus, Guyla Husman, Ashley Lozano and Cory Graber. Also present were News Reporter Patty Connealy, Chief of Police Doug Catts, Police Officer Tom Grove, Librarian Tara Engel (via Zoom), City Attorney Amy Jacobsen (via Zoom) and Finance Officer Al Cerny.

Agenda

Motion was made by Shana Flakus to add “discussion on replacement of City Administrator/Finance Officer” and to approve the rest of the agenda as posted, seconded by Guyla Husman. All members voted aye.

Minutes

Motion was made by Seymour Studenberg to approve the council meeting minutes of December 21, 2020 as written, seconded by Kristi Drey. All members voted aye.

Public Forum/Visitors

There was nobody present for the public forum.

Department Head Reports

Librarian Tara Engel gave the council the December 2020 financial report. Tara also discussed some upcoming fund raisers for the library.

Chief of Police Doug Catts reported on his first day of work. Tom Grove was showing him around and introducing him to some of the law enforcement people that he would be working with.

Committee Report

Scott Anshutz gave a report on the BID meeting that was held at noon on January 4, 2021. Some of the BID members are doing a business/retention questionnaire for the business places. There have been 70 questionnaires distributed. Doug Pochop will be stepping down as the BID President and Gregg Drees is retiring from one of the executive directors’ positions. There are plans to have a job fair in March. BID, Gregory-Dallas Chamber and Horizons Group will be holding their joint annual meeting on January 25, 2021 at the Gregory American Legion.

Conflict of Interest

None of the council members had a conflict of interest with the agenda items.

Board of Adjustment

Motion was made by Seymour Studenberg to adjourn into the board of adjustment to consider a building permit application, seconded by Ashley Lozano. All members voted aye.

Dawn Waldner/Spa Building Permit

The council reviewed a building permit to build a building on commercial Lot I in Grandview Addition. The building would be built from prefab concrete material. The lot that the building would go on was

large enough to handle the building. The P&Z Board recommended approval of the building permit subject to the building be placed on the setbacks that the P&Z would specify. Motion was made by Seymour Studenberg to approve the building permit, subject to the building being built no closer to the lot lines than the setbacks that would be agreed to by the P&Z and City, seconded by Ashley Lozano. All members voted aye.

Adjourn from Board of Adjustment

Motion was made by Shana Flakus to adjourn from the Board of Adjustment and back to the city council, seconded by Seymour Studenberg. All members voted aye.

Public Transportation Van

Andrea Erin and Don Steppat, representing the ROCS Transportation, met with the council to discuss replacing one of the Gregory Transit vans that is no longer working. They had found some used vans with a price range of \$18,500. Motion was made by Seymour Studenberg to donate \$9,000 to the ROCS transportation to be used for the purchase of a used van for the Gregory transit program, seconded by Ashley Lozano. All members voted aye.

District III Representative

Shana Flakus is currently serving as the city's representative to District III. Motion was made by Guyla Husman and seconded by Cory Graber that Shana Flakus be appointed as the City of Gregory's representative to District III for 2021. All members vote aye.

Resolution Gregory County Disaster Mitigation Plan

Motion was made by Ashley Lozano to pass the following resolution approving the Gregory County Disaster Mitigation Plan, seconded by Shana Flakus. All members voted aye.

RESOLUTION

A resolution of the City Council of Gregory declaring its support for, and adoption of, the Gregory County Multi-Jurisdiction Pre-Disaster Mitigation Plan.

WHEREAS a Pre-Disaster Mitigation Plan for Gregory County (the Plan) has been developed; and

WHEREAS the City of Gregory participated in the development of the Plan; and

WHEREAS the Plan will be used as a disaster mitigation planning tool as deemed appropriate by the Gregory City Council.

NOW THEREFORE BE IT RESOLVED that the Gregory City Council hereby adopts and supports the Plan, and will take action to ensure that the Plan is implemented.

Adopted and approved this 4th day of January 2021.

SIGNED:

Mr. Scott Anshutz, Mayor of Gregory

ATTEST:

Mr. Al Cerny, Municipal Finance Officer

Community Access Grant

Motion was made by Guyla Husman to allow Mayor Scott Anshutz to sign the community access grant agreement with the State of South Dakota for a maximum grant of \$600,000, seconded by Ashley Lozano. All members voted aye.

COVID Update

Mayor Anshutz gave an update on the current COVID-19 cases. As of Jan. 4, 2021, there were 11 active cases of COVID-19 in Gregory County. The council members agreed that City Hall should be opened.

Administrator/Finance Officer position

The council discussed on to proceed to fill the Administrator/Finance Officer position when the current administrator/finance officer retires by June 30, 2021. It was agreed that an updated job description should be put together. The current job description and duties will be sent out to the council members. A decision will be made on when to advertise the position.

Claims

Motion was made by Shana Flakus to approve the following claims, seconded by Guyla Husman. All members voted aye.

Aflac	Aflac Insurance	262.80
Al Cerny	Reimb/Insurance Supp 1st Quarter	410.75
Appeara	Towels/Hand Cleaner/Coveralls/Sanitizer	55.04
B & F Variety	Christmas Cards	11.90
Bartling Welding & Machine Inc	Snowplow Bolts/Flat Iron	241.70
Birkel Dirtwork&Excavation LLC	Sewer Line Connection Work Grandview	700.00
City of Gregory	Cell Phone Charges	50.00
EFTPS	Fed/FICA Tax	3,879.85
EFTPS	Fed/FICA Tax	2,150.84
Gregory Times-Advocate	Council Publishing/Subscription	342.79
Hach Company	pH Probe	234.00
Hawkins Inc	Chlorine Cylinder Fee	5.00
Health Pool of SD	Health Insurance	4,190.52
Mcleod's Printing & Office Sup	2020 Tax Forms	157.46
Office Products Center	Police Dept HP Envy 7855 Printer/Service Contract	369.09
Petty Cash	Reimbursement	7.80
Planning&Development Dist III	2021 Membership Dues	2,438.00
Public Health Laboratory	Water Testing	410.00
Rosebud Auto Parts	Wrench Set/Filters/Cable/Gear Oil/Cable/Belts	432.78
Rosebud Electric Coop Inc.	Street Light Fixture Arm & LED Photo Cell	311.00
Rural Office of Community Services	Donation for Van	9,000.00
SD Airport Management Assoc	2021 Dues	25.00
SD Assoc of Code Enforcement	2021 Dues	40.00
SD Assoc of Rural Water System	Smoke Testing Equipment Fees	275.00
SD Dept of Agriculture	Applicator License Fee/Josey Larsen	35.00

SD Govt Finance Officers Assoc	2021 Dues (2)	70.00
SD Govt Human Resource Assoc	2021 Dues	50.00
SD Municipal Street Maintenance	2021 Dues	35.00
SD Police Chiefs' Association	2021 Dues	96.81
SD Retailers Association	2021 Membership Dues	150.00
SDML Workers Compensation Fund	Work Comp Insurance 2021	18,441.00
SDRS	SD Retirement Dec 2020	2,902.74
SDRS	SD Retirement Dec 2020	1,164.34
South Dakota Municipal League	2021 Membership Dues	1,416.50
Tom Grove	Reimb/Uniform Pants	63.88
US Postal Service	Water Billing Postage	222.25
US Postal Service	Annual First Class Presort Permit Fee #17	240.00
REPORT TOTAL		\$50,888.84

12/22/2020 Payroll: 3rd Cent Econ Dev., \$950.18; Mayor/Council, \$6,450.00; P & Z, \$350.00; Finance Officer, \$2,272.80; General Government Bldg., \$185.40; Police, \$488.52; Street Dept., \$2,786.40; Water Dept., \$3,180.80; Sewer, \$496.00; Library, \$1,331.30; Gross Amt, \$18,491.40

12/31/2020 Payroll: 3rd Cent Econ Dev., \$676.71; Finance Officer, \$1,590.96; Police, \$1,491.60; Street Dept., \$2,177.40; Water Dept., \$2,451.96; Sewer, \$405.00; Library, \$686.85; Gross Amt, \$9,480.48

Salary List for 2021

Wages for 2021 are as follows: Suzanne Braun, \$15.45 per hr; Al Cerny, \$29.27 per hr; Damon Eaglestar, \$15.75 per hr; Tara Engel, \$13.50 per hr; Doug Catts, \$25.00 per hr; Tom Grove, \$18.56 per hr; Alex Hamilton, \$24.72 per hr; Jennifer Keegan, \$21.28 per hr; Josey Larsen, \$20.13 per hr; Beth Raschke \$190.96 monthly; Christian Spann, \$11.00 per hr and; Mataya Peck, \$9.45 per hr

Adjourn

Motion was made by Guyla Husman to adjourn, seconded by Ashley Lozano. All members voted aye.

Scott Anshutz, Mayor

ATTEST: _____
Al Cerny, Finance Officer