

Gregory City Council  
Regular Meeting Minutes  
January 19, 2021

The Gregory City Council met in regular session at Gregory City Hall at 120 W 6<sup>th</sup> St on Tues., January 19, 2021 at the time of 6:00 p.m. The following members were present: Mayor Scott Anshutz; Council Members, Seymour Studenberg, Kristi Drey, Guyla Husman, Ashley Lozano, Cory Graber. Absent was Council Member Shana Flakus. Also present were News Reporter Patty Connealy, City Attorney Amy Jacobsen, Chief of Police Doug Catts, Librarian Tara Engel (via Zoom) and Finance Officer Al Cerny.

#### Agenda

Motion was made by Guyla Husman and seconded by Ashley Lozano to add the city audit engagement letter for 2019-2020 and the personal evaluation of Chamber Director Suzanne Braun to the agenda and to approve the rest of the agenda as posted. All members voted aye.

#### Minutes

Motion was made by Seymour Studenberg to approve the January 4, 2021 council meeting minutes as written, seconded by Kristi Drey. All members voted aye.

#### Public Forum/Visitors

There was nobody present for the public forum.

#### Department Head Reports

Tara Engel gave the council an update on the library's current fundraiser event for the Summer Reading Program. The library is selling t-shirts for \$15 each or 2 for \$25.

Chief of Police Doug Catts informed the council that he had toured the hospital and met with the staff, met with the school officials, and toured the school building. Catts also met and talked with the states attorney and sheriff's office to discuss ways in which the city police and sheriff's office could better work together.

#### Mayor's Report

Mayor Scott Anshutz informed the council that Jeff McCormick from SPN will be in town later in the week to discuss the upcoming city street and utility projects. Jeff will look at the commercial lot that was recently sold to help determine where the building should be built. Scott also mentioned that an update on the code enforcement activities would be given to the council soon. Scott appointed Seymour Studenberg and Shana Flakus to meet with Al Cerny to discuss and update the job description for the City Administrator/Finance Officer position and then discuss at the next council meeting.

#### Conflict of Interest

No council member had a conflict of interest with the agenda.

#### Board of Adjustment

Motion was made by Guyla Husman and seconded by Cory Graber to go into the Board of Adjustment to discuss a building permit. All members voted aye.

#### Building Permit/Bart Birkeland

The council reviewed a building permit application for Bart Birkeland for a 48'x 64' shed. The P&Z committee had given their approval. Motion was made by Seymour Studenberg and seconded by Guyla Husman to approve the building permit for Bart Birkeland for a 48'x 64' shed. All members voted aye. Motion was made by Ashley Lozano to adjourn from the Board of Adjustment, seconded by Cory Graber. All members voted aye.

#### Setback for Grandview Commercial Lots

Members of the P&Z along with Al Cerny and Alex Hamilton had met at the commercial lot (I) to give their recommendation where the building should be located from the south and east lot lines. The group had recommended a 50' set back from both sides. Jeff McCormick from SPN will be in town this week and he will also look at the lots and proposed setbacks.

#### Supplement Budget Ordinance No. 2021-01

The first reading of Supplemental Budget Ordinance No. 2021-01 was reviewed. The supplement budget would supplement the 2020 budget of the fire dept., pool, and street department for a total of \$20,000. Motion was made by Seymour Studenberg to approve the first reading of Supplement Budget Ordinance No. 2021-01, seconded by Guyla Husman. All members voted aye.

#### Financial Report

Al Cerny gave the council a preliminary Dec 2020/yearend financial report. The great majority of revenues and expenses associated with 2020 are in but there are still some revenues and possible expenses that must be recorded in 2020 that have not been received by the city.

#### COVID-19 Report

Tony Timanus, Avera Gregory Hospital Administrator, zoomed into the council meeting to give an update on the COVID-19 numbers and vaccine efforts. There are currently seven COVID-19 cases in Gregory County and the positive rate is 6%. There are plans on how the vaccine will be distributed and the vaccine is being given out as fast as it is coming in. It will be given out by age groups and other health considerations.

#### Audit

The council received an engagement letter from Schoenfish & Co. Inc. to perform the audit for 2019-2020 for the City of Gregory at a cost of \$11,750. The audit would start June 7, 2021. Motion was made by Guyla Husman and seconded by Seymour Studenberg to approve of signing the contract with Schoenfish to do the two audits for 2019-20. All members voted aye.

#### Claims

Motion was made by Ashley Lozano and seconded by Seymour Studenberg to approve the payment of the following claims. All members voted aye.

Ace's Car Wash	12 Car Wash Tokens for PD	96.00
Appeara	Mats/Mop/Sanitizer/Towels/Hand Cleaner/Coveralls	81.82
B & F Variety	File Folders	11.56
Bartling Welding & Machine	Tubing/Iron	256.80
Cardmember Service	One-Year Subscription Zoom Mtg	159.65
Code Enforcement Specialists	2021 Retainer/Code Enforcement	2,500.00

Dakota Auto Care LLC	Water Pump/Belt/Spring-2000 Ford Dump Truck	669.56
Dixon Town Hall	SD Community Foundation Pass Thru Grant	1,700.00
EFTPS	Fed/FICA Tax	4,532.25
Golden West	Phone/Internet Charges	1,280.42
Gregory American Legion	SD Community Foundation Pass Thru Grant	1,000.00
Gregory Building Center	Airport Door Lock/Installation	275.57
Gregory County Treasurer	Dec 2020 Law Enforcement Ser/2020 Taxes Lot14 Blk37	9,329.00
Gregory Horizons	SD Community Foundation Pass Thru Grant	1,000.00
Gregory School District	SD Community Foundation Pass Thru Grant	1,133.95
Gregory Theater (Hipp)	SD Community Foundation Pass Thru Grant	1,000.00
Hach Company	Water Testing Equipment	3,122.10
Jim's Garbage Service	Garbage Pickup Service	300.00
Ken's Body Shop	2019 Chevy Pickup/Fix Hail Damage	2,087.14
Klein's True Value	Toilet Paper/Hard Roll Towels/Cleaning Supplies/Bit	210.42
Mcleod's Printing & Office Sup	2020 Tax Forms/Laser Water Bills	1,466.15
Office Products Center	Printer Ink Cartridges for PD	125.97
Old Pioneer Tool Pawn & Gun	PD Ammunition	159.94
Petty Cash	Postage Reimbursement	18.15
Rural Office of Comm Services	SD Community Foundation Pass Thru Grant	1,000.00
Rosebud Farmers Union	Gas/Diesel Fuel/Fix Tire/Propane	2,432.48
Runnings Supply Inc.	Flag/Bulbs/Impact Wrench/Supplies/Gloves/Ice Melt	541.60
Transource Truck & Equip Inc.	Loader Wiper Motor/Arm	675.49
Tripp County Water User Dist	Monthly Water Service Charge	3,000.00
US Postal Service	Stamps	55.00
Verizon Wireless	Cell Phone Charges	491.09
Accounts Payable Total		\$40,712.11
Invoices: Paid		\$4,532.25
Invoices: Scheduled		\$36,179.86
Payroll Checks		\$16,962.58
REPORT TOTAL		\$57,674.69

1/5/2021 Payroll: 3<sup>rd</sup> Cent Econ Dev., \$338.36; Finance Officer, \$702.48; General Government Bldg., \$190.96; Police, \$1,540.88; Street Dept., \$968.76; Water Dept., \$1,595.12; Sewer, \$341.46; Ambulance, \$14,352.70; Library, \$379.19; Gross Amt, \$20,409.91

#### Executive Session

Motion was made by Guyla Husman and second by Ashley Lozano to go into executive session to discuss personnel. All members voted aye. Council went into executive session at 6:30 p.m. At 6:41 p.m., Mayor Anshutz took the council out of executive session.

#### Results of the Executive Session

Motion was made by Ashley Lozano and seconded by Guyla Husman to give the Chamber Director Suzanne Braun a 3% raise. All members voted aye.

Adjourn

Motion was made by Guyla Husman and seconded by Ashley Lozano to adjourn. All members voted aye.

\_\_\_\_\_  
Scott Anshutz, Mayor

ATTEST: \_\_\_\_\_  
Al Cerny, Finance Officer