

City of Gregory

www.cityofgregory.com

Automatic Payment Plan

The City of Gregory provides a better way to serve our customers with the **Automatic Payment Plan**. It provides a hassle free monthly deduction of your water and sewer bill from your existing checking or savings account, and you won't have to change your present banking relationship to take advantage of this service. The Automatic Payment plan will save you time and postage, and will help you meet your commitment on a convenient and timely manner even if you're on vacation or out of town.

By authorizing regularly scheduled payments to be made from your checking or savings account, your payments will automatically be deducted on the 15th of the month. Proof of payment will appear with your monthly bank statement. You will continue to receive your monthly water and sewer bill stating "Paid By Your Bank" and the amount to be deducted from your checking or savings account. No more late payments, penalties and no checks to write. Best of all, it's FREE!

If you are a City of Gregory customer and you are interested in the **Automatic Payment Plan** please fill out the enrollment form below, attach a voided check for checking accounts or a deposit slip for savings accounts and mail or drop off at the following address:

City of Gregory
PO Box 436
Gregory, SD 57533

Authorization for Enrollment of Automatic Payment Plan

Name on Account: _____

Bank Name: _____

Bank Account Number: _____ Check One: Checking ___ Savings___

Bank Routing Number: _____

Date to Begin: _____

I hereby authorize the City of Gregory to withdraw monthly payments of my water and sewer bill from the above-indicated checking or savings account. This authority will remain in effect until I notify you in writing to cancel 30 days prior to date of discontinuation. I understand that the City of Gregory reserves the right to limit participation in the Automatic Payment Plan.

Signature _____ Date _____

Please be sure to attach an original voided check for checking accounts and a deposit slip for savings account when sending in this form. Facsimiles are not accepted. Any changes affecting your Automatic Payment Plan account should be submitted in writing to the City of Gregory 30 days prior to desired date. Any banking or account changes will require a new enrollment form to be filled out and may take 30 days for the changes to take effect.