

Gregory City Council  
Regular Meeting  
September 3, 2013

The Gregory City Council met in regular session at the Gregory City Hall on Tuesday, September 3, 2013 at 7:30 p.m. The following members were present: Mayor Maurice Schlaht; Council Members: Tim Mills, Chad Peck, Shana Flakus, Seymour Studenberg, Blane Bartling and Stacey Boes. Also present were News Reporter Colleen Flynn, Public Works Supt. Mark Fortuna, Head Librarian Diane Althoff and Finance Officer Al Cerny.

#### Agenda

Motion was made by Tim Mills to approve the agenda as posted. All members voted aye.

#### Minutes

Motion was made by Stacey Boes to approve, as written, the council minutes from August 19, 2013. All members voted aye.

#### Public Forum

Diane Althoff met with the council to hand out the latest library financial report. Diane also invited the council to hold their regular October 21, 2013 council meeting at the library. The council members agreed to hold the October 21, 2013 council meeting at the library.

#### Department Head Reports

Mark Fortuna reported that the street dept. will be chip sealing streets in Gregory on Tuesday. They will be sealing Main Street.

Steve McDowell reported that the police dept. has been busy with school patrol and other various activities. It has been busy for the department.

#### Committee Report

Mayor Schlaht reported that an underground tank, that is no longer being used, will be removed by the state at no cost to the city. The tank is located just north of the auditorium.

#### New Business:

##### Special Election

The Finance Office has received enough petitions to put the question of the city buying the land south of the school to a public vote. After some discussion, motion was made by Tim Mills to set a special election date of October 22, 2013 to vote on the purchase of the land south of the school. All members voted aye.

Some members of the Gregory Development group met with the council to offer their help in working on getting approval of the land purchase. The council members accepted their offer of assistance. Doug Pochop mentioned that he was having a Gregory Planning Commission meeting this coming Thursday at the Homesteader to discuss the possible development of the property so that the planning group could give their recommendations to the council. The council was welcome to attend the meeting.

#### Land Purchase Agreement

City attorney George Johnson discussed some details on the land purchase agreement that will need to be worked out. The sellers questioned a few items that were in the purchase agreement. Most of the

questions were minor. The sellers did question the need for title insurance. The council members and city attorney all agreed that having title insurance was a must. The city attorney will meet with the sellers and work on the changes with them.

#### Budget Ordinance 2013-04

The council reviewed the budget ordinance for the 2014 budget. Finance Officer Al Cerny pointed out that the budget is balanced; no reserve funds were used to fund the budget in 2014. There was also budgeted an amount for the payment of the first bond payment for the potential land purchase, this amount would come from existing revenue sources. Motion was made by Seymour Studenberg to approve the first reading of Ordinance No. 2013-04 (2014 Budget Ordinance). All members voted aye.

#### Fall Cleanup

Mayor Maurice Schlaht talked about having a fall cleanup for the city, but in light of the county's decision not to offer free dumping in the fall, the fall cleanup would not be feasible at this time.

#### Audit Report

Al Cerny passed out copies of the 2011-2012 audit report for the City of Gregory. Cerny went through some of the audit findings with the council. Among the findings were: there was no segregation of duties (this has been on the report for a number of years and with just 2 people in the finance office, would be hard to change), some of the salaries were not posted in the paper, there are some organizations that are using the city's tax ID number, construction projects in the enterprise funds should stay in the enterprise funds and a separate fund number should not be used, policy manual needs to be changed to reflect the actual sick leave policy, inventories for water and sewer should be included in the yearend figures for those departments.

#### Personnel Handbook

The SDML sample personnel policy handbook is ready to be used. The sample policy handbook will be printed off and the council will get copies of it for their next meeting. There was a short discussion on whether a grievance policy would need to be included.

#### Claims

Motion was made by Chad Peck to pay the following claims as presented. All members voted aye.

ACE'S BACKHOE SERVICE	WATER MAIN REPAIRS	247.45
AL CERNY	REIMBURSEMENT/FILE DEED	30.00
APPEARA	TOWELS/COVERALLS/HAND CLEANER	58.61
ATTEBERRY CONSTRUCTION	GRINDING ASPHALT STREETS	1628.00
DEPARTMENT OF REVENUE	POOL TESTING	156.00
DREY SEPTIC	PUMP OUT ROADSIDE BATHROOMS	400.00
GREGORY DRUG	FIRST AID SUPPLIES	12.00
GREGORY TIMES-ADVOCATE	PUBLISH MINUTES/NOTICES	668.59
HAWKINS INC	CHLORINE CLYINDER	5.00
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	4442.08
HEARTLAND PROMOTIONS INC	AIRPORT SIGN/BANNER	30.00
HELMS & ASSOCIATES	ENGINEERING/AIRPORT HANGAR	1143.20
JIM'S GARBAGE SERVICE	GARBAGE PICKUP SERVICE	260.00

KLEIN'S TRUE VALUE	SHIPPING/CLEANING SUPPLIES/KEY	134.22
LORI KAUPP	REFUND OF BUILDING DEPOSIT	25.00
MULEHEAD GRAVEL	GRAVEL PURCHASED	4291.50
OFFICE PRODUCTS CENTER	INK CARTRIDGES	153.56
PETTY CASH	REIMBURSEMENT	5.76
ROSEBUD ELECTRIC COOP INC	ELECTRICITY USED	5843.92
RUNNING'S SUPPLY INC	PARTS/PIPE/LITES/BREAKER BOX	283.37
SCHOENFISH & CO INC	AUDIT FEE/2011-2012	9500.00
TRIPP COUNTY WATER USER DIST	WATER CHARGE	3000.00
VEURINK INSURANCE AGENCY, LLC	FIRE DEPT/PROPERTY-LIABILITY	4355.00
WILLUWEIT CONSTRUCTION	REPAIRS TO AUDITORIUM ROOF	2244.90
***** PAID TOTAL *****		38918.16

Adjourn

Motion was made by Tim Mills to adjourn. All members voted aye.

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Maurice Schlaht, Mayor

ATTEST: \_\_\_\_\_  
Al Cerny, Finance Officer