

Gregory City Council Meeting
September 19, 2011

The Gregory City Council met in regular session at the Gregory City Hall on Mon., Sep. 19, 2011 at 7:30 p.m. The following members were present: Council Members, Tim Mills, Shana Flakus, Chad Peck, Maurice Schlaht and Blane Bartling. Absent were Council Member Kevin Mikkelsen and Mayor Dan DeSmet. Others present were Finance Officer Al Cerny, Librarian Diane Althoff and News Reporter Colleen Flynn. Council President Tim Mills chaired the meeting.

AGENDA:

Motion was made by Council Member Peck to adopt the agenda with the following added items to the agenda: audit report and disclaimer/liability notice. All members voted aye.

APPROVAL OF MINUTES:

Motion was made by Council Member Schlaht to approve the minutes of September 7, 2011 as written. All members voted aye.

VISITORS/COMMUNITY FORUM:

Rick Lutt met with the council in regard to moving a trailer house onto the old Nemer trailer park which he owns. The question of whether he needs a building permit to move the trailer into the trailer park came up. The council wanted the city attorney to review the building code and give an opinion before anything is decided. If the attorney agrees that no permit is needed, then the trailer house can be moved in before the next council meeting.

BUDGET ORDINANCE:

Ordinance No. 2011-224, the city's 2012 Budget Ordinance, was placed on its second reading. Motion was made by Council Member Bartling to approve the second reading of Ordinance No. 2011-224. All members voted aye.

NUISANCE REPORT:

Finance Officer Al Cerny gave the council a report on the past month's activities in code enforcement of the city's public nuisance ordinance. A number of owners had removed vehicles that were in violation of the city's ordinance. There were some owners that have been sent a certified notice that would give them 14 days to remove the vehicles or either get them towed or start being charged \$10 per day for each vehicle. There were two instances, where the owners had contacted Cerny and asked for more time. The city council agreed to give an extra 30 days. The report also outlined the procedure for enforcement of the ordinances and what department had responsibility in enforcement procedures.

POLICE DEPT:

Police Chief Dwight Ellwanger and Officer Shawn Claussen met with the council to ask if the board had any questions for the police department. They reviewed the

disclaimer/liability notice that the city attorney had written up for vehicle owners to sign whenever the police department opened up locked vehicles. Motion was made by Council Member Schlaht to approve of the disclaimer/liability notice. All members voted aye.

ADA POOL:

The council was given some information about ADA requirements for swimming pools starting March 15, 2012. After some discussion, the council agreed that they would like to get an opinion from the city attorney.

AIRPORT CAPITOL IMPROVEMENT PLAN:

The city will be updating their Capitol Improvement Plan (CIP) on Wednesday, September 21, 2011 with Helms & Associates.

AUDIT REPORT:

The council was given the final draft of the 2009-2010 audit report for the city. The city had one audit finding and that was lack of segregation of duties for revenues. The audit finding is common where there are only a few people working in a finance department and the duties can't be segregated.

CLAIMS:

Motion was made by Council Member Peck to pay the following claims as presented. All members voted aye.

GENERAL FUND:

Appeara, towels/coveralls/hand cleaner/mats	24.14
Association & Society Ins. Corp., health ins. supplement/S. Claussen	264.00
Buche Foods, pool confections/paper towels/garbage bags/cleaning supplies	290.30
Dash Medical Gloves, police dept nitrile exam gloves	29.96
Department of Revenue, Jul/Aug 2011 pool sales tax	251.38
Dockendorf Equipment Co., airport filter element/water finder	144.71
Gregory Public Library, books & supplies	2,128.75
Huron Culvert and Tank, 36" flared ends	246.50
Office Products Center, 3-hole punch/envelopes	23.98
Petty cash, postage reimbursement/car wash	33.00
Plains Printing Co., stamped envelopes.....	270.75
Quartermaster, police dept socks/boots/tactical pants.....	208.94
Rosebud Electric Cooperative Inc., electricity	2,804.00
Verizon Wireless, September cell phone service.....	266.08
Total \$	6,986.49

WATER FUND:

Appeara, coveralls.....	8.18
First National Bank, SRF loan payment.....	4,127.57
Petty cash, postage reimbursement.....	1.57

Plains Printing Co., stamped envelopes.....	270.75
Rosebud Electricity Cooperative Inc., electricity	1,906.27
Verizon Wireless, September cell phone service.....	157.22
Total \$	6,471.56
SEWER FUND:	
Huron Culvert and Tank, 3" aluminum adapters.....	25.40
Rosebud Electricity Cooperative Inc., electricity	57.74
Verizon Wireless, September cell phone service	64.13
Total \$	147.27
Grand Total \$	13,605.32

PAYROLL OVERTIME APPROVED:

Mark Fortuna, weekend water duty 9/10-11/11
Michael Jacobsen, weekend water duty 9/17-18/11

9-14-11 PAYROLL:

BankWest, withholdings	3,074.10
SDRS, retirement.....	1,681.24
Aflac, insurance.....	158.26
Office of Child Support Enforcement, child support payment	219.23
City of Gregory, water/sewer payment	30.00
City of Gregory, extra cell phone charges.....	48.92
Finance Officer	1,708.00
Police Dept	5,057.37
Street Dept.....	3,536.95
Airport	166.86
Library	938.07
Water Dept.....	2,467.20
Economic Development.....	200.00
General Government Building	265.00

ADJOURN:

Motion was made by Council Member Schlaht to adjourn. All members voted aye.

ATTEST: _____
Al Cerny, Finance Officer

Tim Mills, Council President