

Gregory City Council  
Regular Meeting Minutes  
August 15, 2016

The Gregory City Council met in regular session at the Gregory City Hall on Monday, August 15, 2016 at the time of 7:00 p.m. The following members were present: Mayor Scott Anshutz; Council Members: Shana Flakus, Blane Bartling, Jerry Kafka, Stacey Boes, Seymour Studenberg and Valerie Johnson. Also present were News Reporter Colleen Flynn, Head Librarian Diane Althoff and Finance Officer Al Cerny.

#### Agenda

Motion was made by Stacey Boes to approve the agenda as posted with the following items added: discuss changing next meeting due to Labor Day and discuss changing time of the council meeting on September 19 due to REC annual meeting on the same night, seconded by Shana Flakus. All members voted aye.

#### Minutes

Motion was made by Seymour Studenberg to approve the August 1, 2016 council minutes as written, seconded by Blane Bartling. All members voted aye.

#### Public Forum

Doug Pochop met with the council to discuss several items. First, was his concern about the 25 mph speed limit on First Street going east from Felton Avenue being too restrictive and hard to follow because the area is still pretty open.

Doug also mentioned that the BID group had advertised for a new director, but had not received any applications. The BID members discussed and agreed that the Gregory City Administrator could step in and take those duties on for the present time until a possible replacement could be found.

Pochop also talked about the strategic planning meeting that the Chamber recently had. A lot of good ideas came from that meeting and the chamber will be working on revising their mission statement.

The final topic was in regards to the purchase agreements for the sale of Grandview lots. It was agreed that the title insurance cost would be split equally between the buyer and seller and that the City would pay the BID's portion as seller because the City would be receiving the lot sale revenue. It was also agreed that the City would file the ordinance covering the Grandview lot sales and zoning requirements with the County Register of Deeds so that all buyers would follow the same requirements.

#### Department Head Reports

Library: Diane Althoff gave the July financial report for the library along with the usage report. The summer program has been completed and it was also noted that the library is picking up new users every month.

Police: Travis DeBuhr introduced the new police officer, Andrew Marshall to the council. Andrew started working on August 1. Travis reported that there had been a rash of vehicles that had been broken into last weekend and he stressed the need to remove keys from vehicles and keep them locked. Travis gave

some price estimates for vehicle and body camera and also body vests. The council asked him to get some firm quotes on these items and bring them to the next council meeting.

#### BID Director

The council discussed the BID's recommendation of having the city administrator handle the duties of the BID director for the time being. Motion was made by Valerie Johnson to have Al Cerny handle the duties of the BID director from the City Administrator's office, seconded by Stacey Boes. All members voted aye.

#### Water/Sewer Rates

Ordinance No. 2016-04 and Ordinance No. 2016-05, which would raise the water and sewer rates for the City of Gregory, were placed on their second reading. Motion was made by Valerie Johnson and seconded by Seymour Studenberg to approve passage of the second readings for Ordinance No. 2016-04 and Ordinance No. 2016-05. Roll call vote, all ayes.

#### Apartment Water/Sewer Rate

It was brought to the attention of Mayor Anshutz and Al Cerny that the current rate of \$10 charged per month for each apartment in an apartment complex for water that is not metered is not fair. The rate is out dated and does not charge for a sewer fee. It was also brought to the City's attention that a fair rate should be at least the minimum charge for water and sewer for each non-metered apartment. It was agreed that before any action was taken, that the owners of the apartment buildings that have unmetered apartments should be contacted and get their thoughts. The council will discuss increasing the rates in the near future after they get some feedback.

#### LED Highway Lighting

The City received a quote of approximately \$17,000 to change the current Highway 18 lighting to LED. The current fixtures were put in around 1975 and are getting outdated. The City has a chance to get the new lights that would be extended east as LED lighting so all the lights could be the same. Motion was made by Blane Bartling to purchase the LED lights at the quoted price, seconded by Jerry Kafka. All members voted aye.

#### City Hall Use

The SD Department of Revenue is trying to set up some towns in each region that could serve as a once a month place where people could go to talk to a sales tax representative instead of driving a distance to see one. The Gregory City Hall was mentioned as one possible site. The council agreed that using city hall space for this purpose would be agreeable.

#### Purchase Agreement

The BID group is trying to make the current purchase agreements less lengthy and simple for lot purchases in Grandview addition. The council members would want to see the final version before they approve. The new purchase agreements would be ready for the next council meeting.

#### Re-zoning /Conditional Use ordinance

A sample re-zoning and conditional use ordinance along with some procedures was given to the council members for their review. In the near future, an ordinance outlining the procedures and requirements will be presented to the council.

### Nuisance Update

Mayor Anshutz discussed a few properties in town where the owners needed some help in cleaning up their property. He would like to offer to move the items, free of charge, if the owners would agree. Otherwise the city would go thru the legal process and the owners would be billed.

### Budget 2017

The council members reviewed the budget for 2017. There was some discussion on how to get some of the capital items paid for, but for the time being, no changes were made from the proposed budget. The budget will be put into ordinance form for its first reading at the next council meeting.

### Next Scheduled Meeting Date

The council agreed to move the next council meeting date to Tuesday, September 6, because of the Labor Day Holiday. It was also agreed to start the September 19 council meeting at 7:30 pm because of the 7:00 p.m. start time for the REC annual meeting.

### District III Meeting

Planning District III will be holding their quarterly meeting in Platte on August 31. After the meeting, Gregory has been invited to be part of a panel discussion on land development. Mayor Anshutz invited any of the council members to attend.

### Claims

Motion was made by Blane Bartling to pay the following claims as presented, seconded by Stacey Boes. All members voted aye.

Appeara	Towels/Hand Cleaner/Coveralls	38.22
Atteberry Construction Inc.	Grind Asphalt - 3.5 Blocks	2,520.00
Bartling Welding & Machine	Sewer Camera Trailer/Materials	103.32
Buche Foods	Pool Confections/Cleaning Supplies	629.12
Diane Althoff	Mileage/Travel to Pierre & Sioux Falls	309.15
Flexible Pipe Tool Company	Tube Assembly	210.50
Golden West	Phone/Internet Service	987.47
Gregory Athletic Club	2016-2017 Athletic Calendar	10.00
Gregory County Highway Dept	32' Culvert with Band	415.82
Gregory County Treasurer	July Law Enforcement Contract	1,820.00
Harrison Plumbing & Heating	Sewer Fittings	24.80
Hawkins Inc.	Chlorine/Sodium Hydroxide/Tube/Cylinder Chg	4,081.05
Jerry's Electric	Electric Outlet/Sewer Trailer	104.08
Jim's Garbage Service	Garbage Pickup Service	260.00
Mr. Automotive	Acetyl/Oxygen Refill/Spark Plugs/Coil/Bearing	127.73
Northwest Pipe Fittings Inc.	Irrigation Rotor Heads/Nozzles	194.84
Office Products Center	Toner Cartridges/File Pockets	276.97
Opperman Inc.	163.15 Ton Gravel	2,536.98
Petty Cash	Reimbursement	16.00
Wolf Enterprises	4th July Porta Pot Rentals/Ballfield & Roadside Park	3,150.00
Rosebud Auto Parts	Multi-Purpose Grease/Fittings/Gloves/Truck Bed Coating	124.97

Rosebud Farmers Union	Diesel Fuel/Gas/55 Gal Oil	2,543.09
Rural Tech Center	Airport Password Reset/Network Parts	276.86
Schmucker Paul Nohr & Assoc	Finalize Grandview Addition Paperwork	340.00
Serious Business - Elmer Karl	Reimbursement/Hangar Rent	200.00
Sparkle Cleaning Company LLC	Clean Carpet at Old Liquor Store Building	435.60
Commercial Asphalt	46.43 Ton Rock Chips	464.30
Tom's Service	Oil Change/2011 Dodge Charger	56.76
Verizon Wireless	Cell Phone Charges	508.60
Wilson Heating & Cooling	Change Filters/6 Cases Of Filters	343.68
Wm Krotter Co.	Lumber/Field Marker	18.66
US Postal Service	Water Billing Postage	235.28
Tracey Clampitt	Water Deposit Refund	50.00
Shannon Kortan	Water Deposit Refund	50.00
Cheryl Smutny	Water Deposit Refund	36.96
Kirsten Woxland	Water Deposit Refund	5.00
Total		\$23,505.81

8-9-2016 Payroll: Finance Officer, \$2,040.00; General Government Bldg., \$224.08; Police Dept., \$4,091.13; Street Dept., \$3,864.90; Water Dept., \$3,037.10; Sewer, \$491.30; Ambulance, \$8,842.01; Pool, \$3,722.64; Park, \$1,176.38; Library, \$1,063.97; Total Gross Amt, \$28,553.51; Child Support, \$219.23; City of Gregory, \$21.00; EFTPS, \$6,768.10

Executive Session

Motion was made by Stacey Boes and seconded by Valerie Johnson to go into executive session for legal consultation. All members voted aye. The council went into executive session at 8:26 p.m. At 8:55 p.m., Mayor Anshutz took the council out of executive session.

Results of the Executive Session

No action was taken.

Adjourn

Stacey Boes made the motion to adjourn, seconded by Blane Bartling. All members voted aye.

---

Scott Anshutz, Mayor

ATTEST: \_\_\_\_\_  
 Al Cerny, Finance Officer