

GREGORY PLANNING COMMISSION MEETING

Monday, May 4, 2015

The regular meeting of the Gregory Planning & Zoning Commission was held May 4 with Scott Anshutz, Guyla Husman, Donna Schmitz and Bonnie Johnson present; Sam Flakus absent. A motion by Guyla and second by Donna, with unanimous approval confirmed the previous minutes.

The building permits for Bob Duerfeldt, Glenda Wyatt and Jonathon Bartling were unanimously approved after proper back lot line setback was verified on the Bartling permit; motion by Guyla; seconded by Bonnie.

Positive comments have been unanimously expressed concerning the Bartling Welding and Machine Groundbreaking Ceremony. The grand opening of the Grandview Addition is planned for October during a scheduled Manufacturing Week with the special day featured in Gregory.

Permit form changes were discussed to include adding a variance fee of \$75.00; limiting the permit fee to \$1000 for projects \$100,000 and over; and stipulating that permits will not be issued unless accompanied by the related fee. The Duerfeldt permit did not have a stated fee; we determined it should be \$94.00. Scott will get with AL or Jenny and make the changes on the permit forms and also add a line that a permit is not valid until the proper fee is included.

We noted that there has been no action by the city council on Bob McKee's nuisance concern.

We discussed various cities' rules and methods for city cleanups, including fees, eligible items, pick up and drop site methods. Guyla reported that she had not been contacted about a nuisance meeting. Scott informed us that our job does not include code enforcement but as private citizens we can express our feelings to our city leaders about code enforcement such as cars, weeds, mowing, and the like.

We discussed a Zoning Administrator's duties and the process of annexation of outlying homes and businesses into the city limits. Each of us is to look into what the job description of the ZA is to be and in the near future present this to the council.

Scott is to meet with the city administrator, street department head, police representation and the city health officer to look at buildings that are in need of looking into as to whether they are livable or not. He will give a report at the next meeting as to his meeting.

We adjourned with a motion by Guyla; seconded by Donna. We will discuss a job description for the Zoning Administrator in upcoming meetings.