

City of Gregory
Regular Council Meeting
March 16, 2015

The Gregory City Council met in regular session at the Gregory City Hall on Monday, March 16, 2015 at 7:00 p.m. The following members were present: Mayor Maurice Schlaht; Council Members: Stacey Boes, Tim Mills, Chad Peck, Shana Flakus, Blane Bartling and Seymour Studenberg. Also present were News Reporter Colleen Flynn, Water/Wastewater Supt. Alex Hamilton, Public Works Supt. Mark Fortuna, Head Librarian Diane Althoff and Finance Officer Al Cerny.

Agenda

Motion was made by Blane Bartling and seconded by Tim Mills to approve the agenda as posted. All members voted aye.

Minutes

Motion was made by Seymour Studenberg to approve as written the March 2, 2015 regular council meeting minutes, seconded by Tim Mills. All members voted aye.

Public Forum/Visitors

President of the Gregory/Dallas Chamber Doug Pochop, met with the City Council members to give a breakdown of what the Chamber has planned for future promotions. On July 3 they have hired a Neil Diamond cover band to play at the auditorium. They are requesting a one day liquor license for this event. On August 13 the Chamber has hired an illusionist to give a magic show at the Gregory Auditorium and they will need a one day liquor license for this event. The third event will be held at the Dallas Legion and it will be ball room dancing, to be held on September 19. In addition, the chamber has several other events scheduled for the rest of the year.

Code Enforcement/Casey Burrus

Casey Burrus, who is the current Gregory County Assessor and the former Code Enforcement Officer for the City of Winner, met with the City Council to talk about code enforcement. Casey handed out several papers that dealt with code enforcement procedures and laws. The council members thanked her for the presentation and the public nuisance committee will be planning a meeting in the near future to discuss how to proceed.

Department Head Reports

Mark Fortuna told the council that they will be tearing the house down at 116 W 5th Street on Tuesday if the weather conditions are decent.

Alex Hamilton discussed the new software and equipment upgrades for the east well field. The total cost was estimated at \$61,180. The council members would like to see a firm quote before they act on any quote or agree to buy any new upgrades. Alex will talk to the company and get a firm price.

Committee Reports

Shana Flakus has been invited to join the food council for the Gregory area. The extension office out of South Dakota State University is in charge of this program and it is designed to find better ways to get healthier food to the area residents.

Board of Equalization Meeting
March 16, 2015

Motion was made by Tim Mills and seconded by Stacey Boes to adjourn from the council meeting and convene as the Board of Equalization for the City of Gregory. Members present were: Maurice Schlaht, Tim Mills, Chad Peck, Shana Flakus, Seymour Studenberg, Blane Bartling, Stacey Boes and Al Cerny.

The Board of Equalization received 5 appeal notices.

1. Chad and Brenda Svatos, parcel number 6971, Assessor's value is \$207,125 and the owners want to lower to \$185,000. Motion was made by Chad Peck and seconded by Stacey Boes to lower to \$185,000. Members voted aye.
2. Jill and Arturo Barreto, parcel number 5971, Assessor's value is \$58,620 and the owner's want to lower to \$45,000.
3. Alice Slade, parcel number 6444, Assessor's value is \$73,306 and the owner wants to lower the value to \$64,000.
4. Violet Raschke, parcel number 5684, Assessor's value is \$28,927 and the owner wants to lower the value to \$21,577.
5. Bob Duerfeldt, parcel number 6487, Assessor's value is \$56,856 and the owner wants to lower the value to \$48,000.

Motion was made by Stacey Boes and seconded by Tim Mills to approve the values that each of the landowners wanted. All members voted aye.

Adjourn

Motion was made by Tim Mills and seconded by Stacey Boes to adjourn as the Board of Equalization. All members voted aye.

The Gregory City Council re-convened as the City Council.

New Business

Verna Cernetisch submitted building permit for a garage. The planning commission approved the building permit for a garage that would be 24' wide and 20' long so that no variance would be needed. The council members also approved the permit.

Resolution 2015-03/Council Salary

Motion was made by Chad Peck and seconded by Seymour Studenberg to approve of Resolution 2015-03 which sets the Mayor and Council member's salaries. All members voted aye.

RESOLUTION 2015-03

WHEREAS the City of Gregory Ordinance No. 2015-02 mandates that the City of Gregory Mayor and Council member's salaries shall be set by resolution from time to time;

THEREFORE BE IT RESOLVED that the following salaries shall be in effect starting January 1, 2015 for the Mayor and Council members of the City of Gregory, South Dakota.

Mayor shall receive \$325 per month and \$25 for each council meeting attended. Each

Council Member shall receive \$250 per month and \$25 for each council meeting attended.

Council Member Chad Peck made the motion approve Resolution 2015-03, second by Council Member Seymour Studenberg. All members voted aye. Motion Carried

Dated this 16th day of March 2015.

Resolution 2015-04/City Administrators Duties and Powers

Motion was made by Chad Peck and seconded by Blane Bartling to approve of Resolution 2015-04 which sets the powers and duties of the City Administrator. All members voted aye.

RESOLUTION 2015-04

A RESOLUTION DEFINING THE POWERS AND DUTIES OF THE OFFICE OF THE CITY ADMINISTRATOR

BE IT RESOLVED, by the City Council for the City of Gregory, South Dakota that pursuant to Ordinance 2015-01, the powers and duties of the office of City Administrator are hereby defined as follows:

POWERS AND DUTIES OF CITY ADMINISTRATOR:

1. Recommend to the Mayor and Council, the appointment and removal of department heads. Upon recommendation of a department head, to recommend to the City Council the employment, or discharge, any other employee in accordance with City policies or bargaining unit procedures.
2. Prepare the annual budget in conjunction with the City Finance Officer, and submit it to the Mayor and Council, prior to August 1, together with an explanation of important features, and be responsible for its administration in conjunction with the City Finance Officer after adoption.
3. Prepare in conjunction with the City Finance Officer, and submit to the Mayor and Council, as of the end of the fiscal year, an annual report on the finances and administrative activities of the City.
4. Keep the Mayor and Council advised of the financial condition and future needs of the City with appropriate recommendations.
5. Oversee the various departments of the City and work in conjunction with the department heads to insure that the policies of the Council are being properly implemented and administered.
6. Recommend to the Mayor and Council the consolidation of officers, positions, or departments as may be deemed necessary for the implementation of City Services.

7. Recommend to the Mayor and Council of such necessary measures of the continuation and improvement of administrative services.
8. Attend all meetings of the Council and other City commissions and boards, unless excused by the Mayor, and take part in the discussion of all matters presented. The administrator shall be entitled to notice of all such meetings.
9. Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget. No purchase shall be made, contract let, or obligation incurred for any item or service which exceeds the current budget appropriation. No contract in excess of the amount established by state law shall be let except by the council nor shall any purchase in excess of City policy be made without consent of the Council. The Administrator may issue such rules governing purchasing procedures within the administrative organization as the Council shall provide.
10. Oversee the due enforcement of all laws and ordinances.
11. Investigate all complaints in relation to matters concerning the administration of the government of the City, and in regard to service maintained by public utilities in the City, and see that all franchises, permits and privileges granted by the City are faithfully observed.
12. The government of the City, and in regard to service maintained by public utilities in the City, and see that all franchises, permits and privileges granted by the City are faithfully observed.
13. Keep appraised of rules and regulations of the utility operations of the City and work with Department heads to insure all utility operations are in compliance with State and federal rules and regulations.
14. Promote the City and its enterprises and represent the City Council in addressing public concerns and in embracing the economic development activities in the City.
15. Perform such duties as may be required by the Mayor and Council, not inconsistent herewith.

Council member Chad Peck and Council member Blane Bartling seconded the motion to approve resolution 2015-04. Roll call vote 6 ayes and 0 nays. Motion was approved. Resolution adopted March 16, 2015.

Grandview Addition Update

SPN engineers went through some obstacles along Logan Avenue, across from the school that will have to go, among them was a tree, part of a driveway and retaining wall. If all goes well, the City may be able to advertise for bids starting April 8 and award them by May 1. The Rural Development interest rates will drop a quarter of one percent after April 1.

Road Work

The county would like to re-shape and gravel the gravel road that the City and County share on the East boundary of the City limits. The estimated cost share for the City would be \$7500-\$8000. Motion was made by Stacy Boes and seconded by Chad Peck to proceed with sharing the cost of redoing the road with the County. All members voted aye.

2014 Annual Report

The council members reviewed and approved the 2014 annual report that will be published in the paper.

Surplus Property/Prairie Winds Estates

Motion was made by Shana Flakus to declare the city owned lots in Prairie Winds Estates (Lots 5-6-7-8-9-10-11 and 12) as surplus property, seconded by Chad Peck. All members voted aye. The members of the council met and appraised the lots at \$3500 each. Motion was made by Chad Peck to accept the appraisal of \$3500 each for the surplus lots in Prairie Winds Estates and to advertise for sealed bids with terms attached that a principal building would have to be built on these lots within 3 years of the purchase, second by Blane Bartling. All members voted aye.

SDML District Meeting

The SDML District meeting will be held in Dallas on March 31, 2015. The league office will be notified that 10 people will be attending from Gregory.

Claims

Motion was made by Chad Peck to approve the claims as presented, seconded by Blane Bartling. All members voted aye.

Appera	Mats/Dust Mop/Towels/Hand Cleaner/Coveralls	59.18
Civil Air Patrol Magazine	Magazine Ad for Airport	95.00
Diane Althoff	Workshop in Yankton/Mileage-Meal Reimb	148.60
Golden West	March Phone Service	1,114.99
Gregory County Highway Dept	Road Safety Salt	355.70
Gregory Public Library	Books/Supplies	562.69
Gregory School District	Half Cost of Auditorium Lighting Repairs	373.06
H & J Sales	Grasshopper Transmission Fluid	37.00
Harrison Plumbing & Heating	Park Concession Stand Fittings	43.50
Hawkins Inc	Chlorine Cylinder Charge	15.00
HD Supply Waterworks Ltd	Water Meter Parts	180.15
Helms & Associates	Engineering/Airport Fuel System	3,979.36
Hughes Brothers 2	Fix 2 Radiators	120.00
Jerry's Electric	6 Light Fixtures for Library	469.84
Johnson Implement Inc	NH Pressure Relief Valve	119.48
KWYR AM	Website Advertising	55.00
Mr. Automotive	NH Filter/Plug Tap/AMS Lift Support/Connectors	74.56
Opperman Inc	18.84 Tons of Screened Sand	180.86
Petty Cash	Postage/Car Wash Reimbursement	9.52

Premier Pyrotechnics	Fireworks Training/5 Firemen	250.00
Rosebud Auto Parts	Taps/Filters/Alternator/Thermostat/Airport Car Battery	374.01
Rosebud Farmers Union	Propane/Diesel Fuel/Gas	2,238.37
Runnings	Batteries/Drill Bit/Masks/Impact Driver/Screws/Silicone	440.63
Schmucker Paul Nohr & Assoc	Locate Trees at Airport for FAA Requirements	369.50
SD Federal Property Agency	Various Hand Tools	36.75
Verizon Wireless	March Cell Phone Service	465.54
Wm Krotter Co	Stud Sensor	14.59
SD Municipal League	District Meeting Registration/Dallas, SD	220.00
Total		\$12,402.88

3-10-2015 Payroll: Finance Officer, \$1,980.80; General Government Building, \$297.09; Police Dept., \$4,358.13; Street Dept., \$3,877.50; Water Dept., \$2,555.00; Sewer, \$345.00; Airport, \$256.25; Ambulance, \$7,980.51; Library, \$1,451.82; Economic Dev., \$200.00; Total Gross Amt, \$23,302.10; Child Support, \$219.23; City of Gregory, \$66.00; EFTPS, \$5,401.03

Adjourn

Motion was made by Shana Flakus to adjourn, seconded by Seymour Studenberg. All members voted aye.

Maurice Schlaht, Mayor

ATTEST: _____
Al Cerny, Finance Officer