

Gregory City Council Meeting
December 5, 2011

The Gregory City Council met in regular session at the Gregory City Hall on Monday, Dec. 5, 2011 at 7:50 p.m. The following members were present: Council Members Kevin Mikkelsen, Blane Bartling, Chad Peck and Maurice Schlaht. Absent were Mayor Dan DeSmet and Council Members Tim Mills and Shana Flakus. Others present were Finance Officer Al Cerny, Public Works Supt. Mark Fortuna, Head Librarian Diane Althoff and News Reporter Colleen Flynn.

AGENDA:

There were two additions to the agenda. Doug Pochop was present to discuss insurance coverage between the school and city; and the renewal of the liquor licenses for 2012. Motion was made by Council Member Bartling to approve the agenda as posted with the additional two items. All members voted aye.

APPROVAL OF MINUTES:

Motion was made by Council Member Peck to approve, as written, the regular minutes of November 21, 2011. All members voted aye.

PUBLIC FORUM:

Head Librarian, Diane Althoff, met with the council to ask them to appoint a board of trustee to the library board. Cheryl Smutny's three-year term will expire on December 31, 2011. Motion was made by Council Member Bartling to reappoint Cheryl Smutny to the library board. Smutny's new term will end December 31, 2014. All members voted aye.

The council was also informed that audio and eBooks are now available for download at the Gregory Public Library. A valid library card from the library is required. Downloadable audiobooks and eBooks can then be browsed via the library's website www.cityofgregory.com.

DOUG POCHOP/INSURANCE:

Doug Pochop met with the council to discuss some insurance coverage issues between the city and school concerning the football field complex and baseball field area. Finance Officer Al Cerny will talk to the city's insurance agent about what the city should or could do concerning coverage.

Pochop also thanked the city for their support of the chamber.

DEPT. HEAD REPORTS:

Public Works Supt. Mark Fortuna reported to the council that he had purchased a 1990 Ford truck from SD Federal Property Agency. He would like to surplus the white International dump truck.

COMMITTEE REPORTS:

Council Member Mikkelsen reported that the groundbreaking for the 4-Plex apartment building is set to be held on Tuesday, December 6, 2011 at 11:00 a.m.

Mikkelsen also reported that Ranchers Livestock had some concerns about chaff from the corn pile, located just north of their operation, blowing into their paint room.

OLD BUSINESS:

RECORDS STORAGE:

Finance Officer Al Cerny would like to have the city council postpone making any decision on the records storage proposal until more information can be gathered on other management systems.

CELL PHONE TOWER LEASE:

Motion was made by Council Member Peck to keep the original cell phone tower lease in place and not to sell it for a lump sum price. All members voted aye.

NEW BUSINESS:

TRACTOR LEASE:

The city has an opportunity to lease a new John Deere tractor with loader from Noteboom Implement with the first 250 hours being rent free. Motion was made by Council Member Peck to sign the 9-month lease for a new John Deere tractor, with the first 250 hours at no charge. All members voted aye.

WEAR N WARES LEASE:

Motion was made by Council Member Schlaht to extend the lease with Wear N Wares on the old city liquor store building for another three years. All members voted aye.

HOLIDAY SOCIAL:

The council agreed to hold the city's holiday social on Saturday, January 7, 2012 at the Homesteader.

EMPLOYEE EVALUATIONS:

The council agreed to conduct evaluations for full time city employees on Monday, December 19, 2011, starting at 6:00 p.m.

NOVEMBER FINANCIAL REPORT:

Finance Officer Al Cerny gave the council the November financial report, which included a report on the receipts for the month, balance sheet, and revenue and expense reports. Sales tax revenue is up over last year's financial report at this time.

2012 LIQUOR LICENSE RENEWALS:

Council Member Peck made the motion to renew the following liquor license agreements with the city: The Diner on Main, on-sale; Mary Bob's Bar, on-sale; Gregory Lanes, on-sale; Homesteader, on-sale; and GF Buche Co., off-sale. All members voted aye.

BUILDING CLEANUP ORDINANCE:

Council Member Schlaht questioned whether the city should have an ordinance that would require the prompt cleanup of a building damaged by fire or other causes. No action was taken. If there is litigation, then it could hard to require the building cleanup, until the litigation is resolved.

CLAIMS:

Motion was made by Council Member Schlaht to pay the following claims as presented.
All members voted aye.

GENERAL FUND:

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| Appera, towels/coveralls/hand cleaner/mats | 44.83 |
| Bartling Welding & Machine, iron work | 48.02 |
| Claude Harrison, tree removal at Don Steppat's/put up decorations by credit union | 550.00 |
| Department of Revenue, blood alcohol testing | 35.00 |
| Dockendorf Equipment Co., airport fuel cards..... | 42.46 |
| Golden West, December phone service | 786.97 |
| Gregory Building Center, backer rods..... | 9.28 |
| Gregory County Hwy Dept, road maintenance | 37.50 |
| Gregory Times Advocate, council publishing..... | 482.79 |
| Health Pool of SD, December health insurance..... | 2,547.90 |
| Helms & Associates, Gregory Airport new hangar design | 3,489.16 |
| Kevin Rayman, tree stump removals | 181.25 |
| Klein's True Value, towels/trash bags/bowl of ear plugs/key | 119.60 |
| Mark Fortuna, reimbursement for fuel | 67.95 |
| Mr. Automotive, circuit breaker/filters/lubricant/(2) mirrors | 69.92 |
| Mulehead Gravel, 56.45 ton gravel | 768.70 |
| Office Products Center, copy machine service contract..... | 30.00 |
| Petty cash, car wash..... | 8.00 |
| Prairie Hills Construction, 4.5 hrs excavator work on 11/16/11 (clean ditch) | 688.50 |
| Rosebud Auto Parts, hose end/fuel line/nuts & bolts/hose/clamp/fittings/adapters valve/bulb/oil & fuel filters/transmission fluid/muffler/filter/drag link | 607.61 |
| Runnings Supply Inc., fittings/light bulbs/5 gal gear lube/grease/batteries/WD-40 bench grinder/spray hose/whisk broom/conduit strap/hardware/cable ties electrical tape/wheel brush/digital timer | 243.87 |
| SD Federal Property Agency, 1990 Ford dump truck/coffee maker/jug/mess kit Screwdrivers/police dept blankets..... | 8,554.75 |
| Wilson Heating & Cooling, (4) furnace filters for Wear N Wares..... | 41.43 |
| Yankton Fire & Safety Co., inspect fire extinguishers..... | 374.25 |
| Total \$ | 19,829.74 |

SPECIAL ASSESSMENT FUND:

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| BankWest, 2 nd half payment on Felton Avenue project..... | 12,815.00 |
| Total \$ | 12,815.00 |

AIRPORT IMPROVEMENT 2010:

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| Helms & Associates, Gregory Airport wildlife fence engineering..... | 559.90 |
| Total \$ | 559.90 |

WATER IMPROVEMENTS 2010:

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| Schmucker, Paul, Nohr and Associates, water improvement plans & specifications | 4,400.00 |
| Total \$ | 4,400.00 |

6TH STREET & LOGAN AVE IMPROVEMENTS:

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| Schmucker, Paul, Nohr and Associates, engineering..... | 2,900.00 |
| Total \$ | 2,900.00 |

WATER FUND:

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|---|----------|
| Appera, coveralls..... | 6.93 |
| Dakota Auto Care, oil change/2011 Ford pickup..... | 56.86 |
| Department of Revenue, water testing..... | 50.00 |
| Golden West, December phone service..... | 41.86 |
| HD Supply Waterworks Ltd., well field meter..... | 91.15 |
| Health Pool of SD, December health insurance..... | 1,019.16 |
| Klein's True Value, UPS shipping/tape..... | 147.17 |
| Petty cash, postage reimbursement..... | .84 |
| SDWWA, membership renewals..... | 30.00 |
| Tripp County Water User District, December water service..... | 3,000.00 |
| Yankton Fire & Safety Co., inspect fire extinguishers..... | 26.25 |
| US Postal Service, water billing postage..... | 206.48 |
| Total \$ | 4,676.70 |

SEWER FUND:

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| Department of Revenue, wastewater testing..... | 228.00 |
| Rural Development, December payment/Phase I..... | 4,285.00 |
| Total \$ | 4,513.00 |

WATER DEPOSIT:

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| Joey Hoffmann, refund water deposit..... | 20.00 |
| Total \$ | 20.00 |

COMMUNITY FOUNDATION:

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| Gregory Sports Park, pass thru donation for Wine & Cheese Festival from Roxbury | 100.00 |
| Outdoor Performing Arts Center, reissue grant pass thru..... | 5,052.36 |
| Total \$ | 5,152.36 |

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| Grand Total \$ | 54,866.70 |
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PAYROLL OVERTIME APPROVED:

Mark Fortuna, weekend water duty 11/11-12-13/11
Michael Jacobsen, weekend water duty 11/26-27/11
Jack Wenger, weekend water duty 11/19-20/11

11-23-11 PAYROLL:

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| BankWest, withholdings | 2,993.01 |
| SDRS, retirement..... | 1,615.62 |
| Aflac, insurance..... | 158.26 |
| Office of Child Support Enforcement, child support payment | 219.23 |
| City of Gregory, water/sewer payment | 25.00 |
| City of Gregory, extra cell phone charges..... | 42.95 |
| Finance Officer | 1,708.00 |
| Police Dept | 4,767.85 |
| Street Dept..... | 3,320.54 |
| Airport..... | 407.88 |
| Library | 1,041.60 |
| Water Dept..... | 2,777.21 |
| Economic Development..... | 200.00 |

ADJOURN:

Motion was made by Council Member Schlaht to adjourn. All members voted aye.

Kevin Mikkelsen, Council Member

ATTEST:

Al Cerny, Finance Officer