

Gregory City Council Meeting
December 19, 2011

The Gregory City Council met in regular session at the Gregory City Hall on Mon., December 19, 2011 at 7:30 p.m. The following members were present: Mayor Dan DeSmet; Council Members Tim Mills, Kevin Mikkelsen, Maurice Schlaht and Blane Bartling. Members absent were Shana Flakus and Chad Peck. Others present were Finance Officer Al Cerny, Public Works Supt. Mark Fortuna, Head Librarian Diane Althoff and News Reporter Colleen Flynn.

EMPLOYEE EVALUATIONS:

Prior to opening the council meeting to the public, the council met in executive session at 6:00 p.m. to conduct employee evaluations with all full-time (40 hrs. per week) employees.

AGENDA:

Motion was made by Council Member Mikkelsen to add the discussion of city employee Christmas bonuses to the agenda and to adopt the agenda with the new addition. All members voted aye.

APPROVAL OF MINUTES:

Motion was made by Council Member Schlaht to approve the minutes of December 5, 2011 as written. All members voted aye.

DEPT. HEAD REPORTS:

Public Works Supt. Mark Fortuna talked to the council about the water improvement project and, in particular, whether the city would need to spec in fire hydrants with a valve that would allow the hydrant to be worked on without shutting any water services off. The city has just one hydrant in town with this feature and the cost to add this would be \$1,000 per hydrant or \$9,000 to the project costs. The council agreed that they didn't want the added expense. A letter will be sent to the state stating the city doesn't want to add the hydrants in the project.

COMMITTEE REPORTS:

Council Member Mills inquired about the vehicles located in a yard on Main Street. Finance Officer Al Cerny told the council that the owner had the cars sold to an individual in Iowa, but the buyer didn't want to pick up the cars until the spring of 2012 because of weather concerns. Cerny had given approval to leave the cars until spring, provided the council agrees. After some discussion, the council agreed that the cars need to be removed by January 31, 2012. Cerny will contact the owner and the buyer of the council's decision.

SURPLUS ITEMS:

The council reviewed some items that the Gregory City department heads would like to have declared surplus property. The items are: 1995 Chevy Caprice police car; 1986 IHC dump and 8 truck tires. Motion was made by Council Member Mills to declare

the 1995 Chevy police car surplus with an appraised value of \$450.00; the 1986 IHC truck surplus with a value of \$4,000, and; the 8 truck tires surplus with a value of \$150.00 each. All members voted aye.

MUNICIPAL ELECTION DATE:

Motion was made by Council Member Mikkelsen to set the next municipal election date as the second Tuesday in April or April 10, 2012. All members voted aye.

BID REVOLVING LOAN:

The Gregory BID group recently approved a \$5,000 loan at 3% interest for 5 years to Keven Klein to start up an auto detailing business. Motion was made by Council Member Schlaht to approve the BID loan to Keven Klein in the amount of \$5,000. All members voted aye.

AIRPORT VIDEO CAMERAS:

The council reviewed a video camera quote for new video cameras and monitor at the Gregory Airport in the amount of \$2,266.89. The city may be able to use some of their fuel tax money from the state to pay for part of the system. Motion was made by Council Member Mills to purchase the video camera system for the airport. All members voted aye.

2012 AIRPORT PROJECT VALIDATION PLAN:

Motion was made by Council Member Mikkelsen to approve the 2012 Airport Project Validation Plan for Gregory, which lists building a revenue producing hangar as Gregory's project. All members voted aye.

VOTING WARD ORDINANDCE:

Ordinance No. 2011-225 was put in its first reading. The ordinance would change the 3 voting wards for the City of Gregory to reflect a more even population total for each ward. Motion was made by Council Member Bartling to approve the first reading of Ordinance No. 2011-225. All members voted aye.

COUNCIL MEETING DATE:

Motion was made by Council Member Schlaht to change the next council meeting date to Tuesday, January 3, 2012 because of the New Year's Day holiday. All members voted aye.

SCHOOL/CITY INSURANCE:

The council members reviewed the email from the city's insurance carrier in regard to insuring city-school property. The city has to own the property to carry insurance on it. The city's insurance agent suggested using a hold harmless agreement to protect the city and the school. It was also brought up that the auditorium agreement with the school needs updating. Many of the items are being done different from the original agreement. A new agreement should be drawn up to reflect what is actually happening.

EMPLOYEE BONUSES:

Motion was made by Council Member Mikkelsen to give a holiday bonus of \$150.00 to full time employees and \$50.00 to part time employees. All members voted aye.

CITY HOLIDAY PARTY:

The city will hold a dinner holiday party at the Homesteader on Saturday, January 7, 2012 for city employees and their guests. The mayor and council, city attorney, Ken Adams and the city’s health officer will also be invited.

CLAIMS:

Motion was made by Council Member Mikkelsen to approve payment of the following claims as presented. All members voted aye.

GENERAL FUND:

Appera, towels/coveralls/hand cleaner.....	24.14
Association & Society Insurance Corp., health ins. supplement/S. Claussen	264.00
Buche Foods, city hall cleaning supplies.....	10.82
Christensen Sales & Service, (2) fire hall ballasts	71.40
Computers N More, remove virus from police dept computer	130.00
Division of Motor Vehicles, title & plate fees/1990 Ford dump truck	14.00
Jim’s Garbage Service, garbage pickup service.....	210.00
Office Products Center, (2) printer toner cartridges	245.98
Old Pioneer Tool Pawn & Gun, speakers for 1990 Ford dump truck	12.50
Petty cash, postage reimbursement.....	3.73
Rosebud Electric Cooperative Inc., electric payment	3,381.61
Scott Supply Co., a/c repair in New Holland Bi-Directional.....	1,602.33
SD Dept of Transportation, road oil for patching pot holes	1,679.88
Steve McDowell, strip & wax city hall floor	153.55
Verizon Wireless, December cell phone service.....	256.94
Total \$	8,060.88

ECONOMIC DEVELOPMENT FUND:

Keven Klein, low interest revolving business loan.....	5,000.00
Total \$	5,000.00

3RD CENT SALES TAX:

Golden West Telecommunications, phone for chamber office	369.95
Total \$	369.95

WATER FUND:

Appera, coveralls.....	8.18
HD Supply Waterworks LTD, well field meter	194.59

Petty cash, postage reimbursement.....	.29
Rosebud Electric Cooperative Inc., electric payment.....	1,595.93
South Dakota State Plumbing, 2012 sewer/water installer fee/M. Fortuna	40.00
Verizon Wireless, December cell phone service.....	157.35
Total \$	1,996.34

SEWER FUND:

Rosebud Electric Cooperative Inc., electric payment.....	76.14
Verizon Wireless, December cell phone service	64.21
Total \$	140.35

BUILDING DEPOSIT:

Ace Arizmendis, refund of building deposit.....	25.00
Anshutz Company, refund of building deposit	270.00
Ben Bearshield, refund of building deposit	30.00
Blane Bartling, refund of building deposit.....	50.00
Darrell & Roxie Shattuck, refund of building deposit	15.00
Golden West Telecommunications, refund of building deposit.....	15.00
Jason & Michelle Birkeland, refund of building deposit.....	25.00
Joe Klein, refund of building deposit	25.00
Joe Tyburec, refund of building deposit	25.00
Justin & Jennifer Keegan, refund of building deposit.....	25.00
Oscar Micheaux Center, refund of building deposit.....	15.00
Paul VandenBosch, refund of building deposit	15.00
Prairie Hills Construction, refund of building deposit	25.00
Vic Warnke, refund of building deposit	30.00
Total \$	590.00

Grand Total \$ 16,157.52

PAYROLL OVERTIME APPROVED:

Mark Fortuna, weekend water duty 12/3-4/11
Michael Jacobsen, weekend water duty 12/17-18/11
Jack Wenger, weekend water duty 12/10-11/11; .5 hr overtime

12-7-11 PAYROLL:

BankWest, withholdings	2,989.50
SDRS, retirement.....	1,654.34
Aflac, insurance.....	158.26
Office of Child Support Enforcement, child support payment	219.23
City of Gregory, water/sewer payment.....	30.00
Finance Officer	1,708.01
Police Dept	4,934.79

Street Dept.....	3,315.65
Airport.....	222.48
Library.....	776.83
Water Dept.....	2,507.20
Economic Development.....	200.00
General Government Building.....	265.00

AMBULANCE PAYROLL November 2011:

BankWest, withholdings.....	830.05
Ambulance.....	3,537.51

ADJOURN:

Motion was made by Council Member Mills to adjourn. All members voted aye.

ATTEST: _____
Al Cerny, Finance Officer

Dan DeSmet, Mayor