

Gregory City Council
Regular Meeting
December 1, 2014

The Gregory City Council met in regular session at the Gregory City Hall on Monday, December 1, 2014 at 7:00 p.m. The following council members were present: Mayor Maurice Schlaht; Council Members: Seymour Studenberg, Blane Bartling, Chad Peck and Shana Flakus. Council Members absent were Tim Mills and Stacey Boes. Also present were News Reporter Colleen Flynn, Head Librarian Diane Althoff and Finance Officer Al Cerny.

Agenda

Motion was made by Chad Peck to add the two hay bid offers to the agenda and to approve the rest of the agenda as posted. All members voted aye.

Minutes

Motion was made by Seymour Studenberg to approve the November 17, 2014 minutes as written. All members voted aye.

Public Forum/Visitors

Lyle Martin met with the council to discuss the purchase of the building that Wear n' Wares now rent. The thrift store needs more room and they would like to build on to the building where they are now located. The item will be placed on the next council agenda and the council will have to decide whether or not to declare the building surplus property and then set an appraised price for the building before the council can sell at the sealed bid process.

Department head Reports

Alex Hamilton has passed his third certification exam and is in line to receive a .25 pay increase, per his hiring agreement. Chris Reinartz has passed all of his police academy schooling and is now a certified police officer. Per Chris's hiring agreement, he is to receive a \$1.00 per hour pay increase. Motion was made by Chad Peck to raise Alex Hamilton's pay to \$ 16.25 per hour and Chris Reinartz to \$13.25 per hour. All Members voted aye.

Committee Report

Shana Flakus inquired about the cove heating at the library. There is still one heater to be installed. The situation will be looked into and if the heater is ready to be installed, every effort will be made to install as soon as possible.

New Business

First Reading of Ordinance 2014-09

Ordinance No.2014-09, an ordinance supplementing the 2014 City Budget was placed on its first reading. The budget would be raised \$26,000 in debt service and \$2500 in the Special Street Assessment fund. The funds would come from unbudgeted surplus funds. Motion was made by Chad Peck to approve the first reading of Ordinance No. 2014-09. All members voted aye.

Library Resolution

Diane Althoff presented resolution 2014-01 for the council's consideration. Motion was made by Blane Bartling to approve of Resolution 2014-01. All members voted aye.

Resolution 2014-01

Whereas the City of Gregory owns and operates a public library at 112 E. 5th Street, and
Whereas an official record of the original establishment of such library cannot be found,

NOW THEREFORE BE IT RESOLVED, that

The City of Gregory shall provide a public library, namely, the Gregory Public Library that serves free of charge all residents of the City of Gregory (SD Codified Law 14-2-30) and, at the present time provides free service to residents in outlying rural areas within the county that have no access to library services.

LET IT FURTHER BE RESOLVED, that

1. Such public library shall be funded by including in the City budget annual funds for its operation. However, the governing body, this City Council, also encourages the director and trustees of the Gregory Public Library to continue to petition the Gregory County Commissioners for fair and equitable funding for its constituents. The City of Gregory Finance Officer is hereby designated with the duty to keep all funds designated within the city budget for the support of said public library in a separate department of the general funds of the City of Gregory. Said public library shall be considered as a department within the City of Gregory.
2. The Gregory Public Library shall be governed by a Board of Trustees, namely, the Board of Trustees of the Gregory Public Library, consisting of five (5) Trustees, who shall be competent citizens and broadly representative of the population of the city. Such Trustees shall be appointed by the mayor with the approval of the governing body, the City Council, for three year terms as full voting members. The terms of the Trustees shall be staggered so that no more than two Trustees' terms shall expire in the same year. In the event of a vacancy during the term of any Trustee, a successor shall be appointed by the City Council to complete the term. In addition to the five appointees, the governing body may appoint one of its own members to serve as a full voting member of the Board of Trustees of the Gregory Public Library during that member's term of office. Trustee appointments for expiring terms will be completed annually at the first City Council meeting in December. Terms of Trustees will expire on the 31st day of December. Newly appointed Trustees will begin their term on January 1st. Trustees may receive reimbursement for expenses incurred in completing continuing education requirements for accreditation in accordance with budget amounts set by the governing body, namely the City Council. (SD Codified Law 14-2-35 and 14-2-39)
3. The duties of the Trustees of the Gregory Public Library shall be: to hire/appoint a Director/Librarian to serve at the pleasure of the Board of Trustees, to adopt bylaws for the conduct of their business and adopt policies for the selection of public library materials, the governances of the library, and the use of public library services and materials, to prepare and submit an annual budget request to the governing body; to adopt a final annual budget within those funds certified to it as being appropriated in the annual budget of the governing body; to meet at least once during each quarter of the year and conduct meetings in accordance with SD Open Meeting Laws; and to prepare and submit an annual report to the City Council and to the South Dakota State Library on such forms as may be provided by the State Library (SD Codified Law 14-2-40).
4. These Trustees may accept any gift, grant, device, or bequest made or offered by any person, private, agency, agency of state government, the federal government or any of its agencies, for library purposes. Each donation shall be administered in accordance with its terms and the policies of the Gregory Public Library as set forth by the Trustees. These Trustees may establish a special public library gift fund. The monies in such fund shall be derived from all or any part of any gift, bequest or

device, including the interest thereon. Such gift fund shall be a separate and continuing fund and no moneys in such fund shall revert to the general fund of any local governmental unit. These Trustees may: enter into an interstate library agreement pursuant to SDCL 14-7-12, Article VI; establish a collection of public library materials to be loaned on a pay basis and make reasonable charge for use thereof; enter into any contracts for the provision of or for the improvement of public library services. (SD Codified Law 14-2-41).

5. The appointed/hired Director/Librarian of the Gregory Public Library shall be deemed the Head of the Library Department in the City of Gregory and have the following duties: serve as secretary to the board to the Board of Trustees of the Gregory Public Library and keep all its records; prepare such reports, budgets and other documents as are required by the Trustees or are required of said board by its governing body; appoint such staff as are necessary to operate the public library within its budgetary limitations, with such staff receiving any employee benefits provided all employees of the local governing unit, namely the City of Gregory; select and purchase all public library materials for use by the library in its provision of public library services within policies established by the Trustees; execute all contracts and agreements approved by the Trustees; keep an accurate account of the financial transactions of the library; carry out any other activities authorized by law that the Trustees consider appropriate in the development, improvement, and provision of public library services. (SD Codified Law 14-2-42).

Library Trustee Appointment

Chad Peck made the following motion: In accordance with SD State Codified law 14-2-35, we appoint Cheryl Smutny to fill the Gregory Public library Trustee term which is expiring 12-31-14. This appointee will serve a three term ending 12-31-17. All members voted aye.

Liquor License Renewals

Motion was made by Blane Bartling to approve the following liquor licenses for the City of Gregory. All members voted aye: Dollar General, (on-off sale) Wine; Jennifer Peck, (on-off sale) Wine; Buche Foods, Package (off-sale) Liquor; Wade Juracek, Package (off-sale) Liquor; Gregory Lanes, (on sale) Liquor; Mary Bob's, (on-sale) Liquor

Financing Options for Grandview Addition

The council reviewed some options and different payback terms that could be used to pay for the extending water and sewer, extending Logan Avenue to First Street and paving that street along with installing curb and gutter and sidewalks and underground power. The City would be applying for a Rural Development grant which would be backed by street assessment bonds. The City could use a 30 to 40 year payback making the annual payments smaller than a 10 year payback. The council will discuss this further on Friday when they meet with the city's engineers do go over their cost estimates. It was agreed that the city could spend in the \$1,000,000 range for the necessary improvements.

Zoning for Grandview Addition

The council members were to review a proposed ordinance that would cover some zoning issues and other stipulations for development. Sam Flakus, representing the planning and zoning members, met with the council to propose a different way to handle the development of Grandview. The planning members did not want the city to take any action on the proposed ordinance. The planning members would rather any restrictions be written into the purchase agreement when any land is sold in Grandview Addition. At this time no action was taken on the proposed ordinance.

Employee Yearend Bonus

Motion was made by Chad Peck to approve giving all full time City employees a \$250 yearend bonus and all regular part time employees \$100 yearend bonus. All members voted aye.

Employee Evaluations

The council agreed to meet 6:00 p.m. on December 15, 2014 to visit with each full time employee. The council will make a decision later on wages for 2015 during the council meeting.

Hay Bids

The City received two bids for the hay. Both John Sands and Mike Schrader had given a bid of \$75 per ton. The council decided to draw lots to see who would get the hay. John Sand's name was drawn. Motion was made by Chad Peck to sell the hay to John Sands for \$75 a ton. All members voted aye.

Claims

Motion was made by Chap Peck to approve payment of the following claims as presented. All members voted aye.

Appera	Mats/Dust Mop/Towels/Hand Cleaner/Coveralls	77.17
Data Technologies Inc	2015 Summit License-Support/GL AP UB Assets Payroll	3,107.50
Days Inn Brookings	Lodging/Alex Hamilton Basic Water Treatment Class	215.85
Department Of Revenue	Water/Wastewater Testing	346.00
Dockendorf Equipment Co	Replace Printer In Gasboy Cardtrol	1,115.61
Gregory/Dallas Chamber	4th Quarter Subsidy 2014	6,250.00
Health Pool Of SD	Health Insurance	4,956.32
Intoximeters Inc	1000 Breath Analyzer Mouthpieces	140.00
Jerry's Electric	2 Cove Heaters For Library	467.86
Office Products Center	Service Contract Copy Machine	35.00
Petty Cash	Postage Reimbursement	4.34
Rosebud Electric Coop Inc	Electric Payment	5,383.04
Rosebud Title Company	Closing Fees/Titlework For Duling Lots	832.50
SD Assoc of Rural Water Sys	2015 Annual Dues	475.00
Secretary Of State	Notary Public Filing Fee	30.00
Tripp County Water User Dist	Monthly Water Service	3,000.00
Wilson Heating & Cooling	Changing Filters At Auditorium	75.00
Yankton Fire & Safety Co Inc	Annual Fire Extinguisher Inspections	354.00
Total		\$26,865.19

11-18-2014 Payroll: Finance Officer, \$1,840.00; Police Dept., \$5,428.26; Street Dept., \$3,665.34; Water Dept., \$2,834.10; Sewer, \$364.00; Airport, \$394.63; Library, \$1,023.07; Economic Dev., \$200.00; Total Gross Amt, \$15,749.40; Aflac, \$297.06; SDRS, \$3,824.40; Child Support, \$219.23; City of Gregory, \$55.99; EFTPS, \$3,756.25

Adjourn

Motion was made by Blane Bartling to adjourn. All members voted aye.

Maurice Schlaht, Mayor

ATTEST: _____
Al Cerny, Finance Officer