

Gregory City Council  
Regular Meeting Minutes  
November 7, 2016

The Gregory City Council met in regular session at the Gregory City Hall on Monday, November 7, 2016 at the time of 7:00 p.m. The following members were present: Mayor Scott Anshutz; Council Members Stacey Boes, Seymour Studenberg, Jerry Kafka, Shana Flakus and Valerie Johnson. Absent was Council Member Blane Bartling. Also present were News Reporter Colleen Flynn, Public Works Supt. Mark Fortuna, Head Librarian Diane Althoff and Finance Officer Al Cerny.

#### Agenda

Motion was made by Shana Flakus to add a BID report on revolving loans and an executive session to discuss personnel to the agenda and to approve the agenda with the items added, seconded by Seymour Studenberg. All members voted aye.

#### Minutes

Motion was made by Seymour Studenberg to approve as written the regular minutes of October 17, 2016 and the special meeting minutes of October 24, 2016, second edby Valerie Johnson. All members voted aye.

#### Public Forum/Visitors

##### Police Dept. Complaint

Steve Bartling met with the council to complain about the way he has been treated and harassed by the Gregory Police Dept. and the Gregory County Sheriff's Office.

#### Gregory Golf Members

Bruce Finzen, President of the Gregory Golf Association, thanked the council for their past support of the Gregory Golf Course and hopefully continued support. Bruce mentioned that having a golf course was one of the factors that helped him to decide to move to this area. Gregg Drees and Mike Croegarert also thanked the council for their support of the golf course and the benefits of having a golf course. An up to date golf financial report was also given to the council for their review.

#### Department Head Reports

Head Librarian Diane Althoff submitted a monthly financial and activity report. The library usage is good and there were several new people that registered for library cards. The library board is starting to put together their five year strategic plan and surveys were handed out to help with the planning.

Public Works Supt. Mark Fortuna reported that the sewer jetter is broken down and that the pump has been taken off and taken to a place in Minnesota where the repairs will be made to the pump. He is hoping to have the jetter ready to go in a few days so that the rest of the sewer mains can be cleaned. Mark also mentioned that the airport has been busy.

#### Committee Reports

Shana Flakus mentioned that she had found a couple of areas that would work well for putting up "speed boards" along Highway 18 as it goes thru the city limits. She also mentioned that she has been asked about what is the status of getting some of the downtown sidewalk areas fixed. Shana suggested that the council walk the sidewalks and then decide what should be done next.

## Old Business

The insurance claim from Norma Springer has been turned into the insurance company. The insurance company is doing an investigation and they have yet to contact a few people. Once this is done, they will let the city know of their decision.

## Tree Hold Harmless agreement

The hold harmless agreement with Dan Fiebelkorn about the tree planting has been signed by all parties and has been filed at City Hall.

## New Business

### Building Permits

1. Jeff Johnson/Lean to Shed: The planning members have recommended approval and it meets all setbacks. There would be a flat \$25 fee for the permit. Motioned was made by Stacey Boes and seconded by Seymour Studenberg to approve the permit. All members voted aye with the exception of Valerie Johnson who had left the room during the permit discussion.
2. Brett Oliver/Carport: The planning members recommended approval of the permit and it does meet all setback requirements. Motion was made by Stacey Boes and seconded by Seymour Studenberg to approve. All members voted aye.
3. Rosebud Plaza: The council reviewed the plans for the Rosebud Plaza updates and improvements.

### Fire Siren Grant

The City of Gregory has recently been awarded a Homeland Security Grant for a new fire siren in the amount of \$13,507.00. Brad Christensen met with the council to discuss the next steps to take to get the siren coming and installed. It was discussed to put the siren where the old one is located. An environmental review will need to be done and then the siren ordered. The city has until December 31, 2017 to finish the grant.

### ePayment Service

The council looked at some material from Pace Payment Systems on acquiring a credit card terminal and printer that would make it possible to take city water and sewer payments. Pace is partnered with the city's website provider, GovOffice. The city could offer ePayment services so that customers could pay their water/sewer bills online by visiting the city's website or come to city hall and pay by credit card in person. The service would cost the city \$20 per month with a one year contract. Motion was made by Stacey Boes and seconded by Jerry Kafka to approve the e-payment service. All members voted aye.

### Airport Fuel Pump/Reel Bid Opening

The city received one bid for the surplus hose reel. The bid was for the two hose reels and the amount was \$1,001. There was a mistake made in the bid notice and the City only has one hose reel and the value that was placed on that reel was \$1,000. The council tabled any action on the bid received. The hose reel will be re-bid. There were no bids received for the fuel pumps.

### Ordinance No. 2016-08 and No. 2016-09

Ordinance No. 2016-08 and No. 2016-09 were placed on their second readings. The two ordinances would set up the procedures for the planning committee and city council to take action on zoning change requests. Motion was made by Seymour Studenberg to approve the second reading of

Ordinance No. 2016-08 and No. 2016-09. The motion was seconded by Shana Flakus. All members voted aye.

#### Airport CIP

The council reviewed the 5-year Capital Improvements Plan for the airport projects. The apron expansion is set for construction in 2017. The plan is reviewed once every year in the fall.

#### Proposed Sewer/Water Line Assessments

There was discussion of assessing the property owners located along the Felton Sewer Line Project (4<sup>th</sup> to 2<sup>nd</sup> Street along Felton Avenue) for the private sewer and water lines that may have to be put in because of the shape of the lines. The council agreed to start the process so the owners will be getting a notice of the proposed assessments and a hearing date will be set to approve or not approve the proposed assessments.

#### Sewer Rates Outside of City Limits

There was discussion on setting the sewer rates for users living outside of the city limits that use the city's sewer service but not the city's water. Motion was made by Valerie Johnson to charge the maximum sewer rate of \$48.00 to users of the city's sewer service who live outside of city limits and are not using the city's water service, seconded by Shana Flakus. All members voted aye.

#### Revolving Loans

The council reviewed a report that listed all the outstanding development revolving loans and when the loans would be paid off. There are no delinquent accounts.

#### 6-Month Review/Travis DeBuhr

The council discussed a pay raise for Travis DeBuhr since he successfully passed his 6-month probation period. Motion was made by Stacey Boes to increase Travis DeBuhr's current pay of \$16.25 per hour to \$16.75 per hour starting at the current pay period, seconded by Seymour Studenberg. All members voted aye.

#### Claims

Motion was made by Stacey Boes to pay the following claims as presented, seconded by Shana Flakus. All members voted aye.

Apparea	Towels/Dust Mop/Hand Cleaner/Coveralls	99.97
Bartling Welding & Machine	Snow Plow Cutting Edges/1/2" Impact Gun	3,593.00
Burke Oil Company	3001 Gal Jet A Fuel /1080 Gal Av Gas	10,685.84
Commercial Asphalt	12.17 Ton Hot Mix	851.90
Department of Revenue	Water/Wastewater Testing	114.00
First National Bank	Funds Due For Bond Issues/Agent Fee	110,008.75
Golden West	Phone Service	1,014.45
Graham Tire Mitchell	2 Tires/Police Dept.	234.84
Gregory Building Center	Concrete Metal Saw Rent/Paint Brush/Sealant	85.98
Gregory County Treasurer	Law Enforcement Contract	455.00
Gregory Public Library	Supplies/Books /Travel/Prof Fees	2,555.62
Gregory Times-Advocate	Council Publishing	208.18
HD Supply Waterworks Ltd	2 Water Meter Spuds	48.67

Health Pool of SD	Health Insurance	4,707.15
Jerry's Electric	Work On Airport PAPI Lights	1,253.62
Jim's Garbage Service	Garbage Pickup Service	260.00
Klein's True Value	Surge Strip/Batteries/Spade/Towels/Supplies	152.16
KWYR AM	Website Advertising	55.00
Mcleod's Printing & Office Sup	Uniform Traffic Tickets	86.94
Mr. Automotive	Voltmeter/Antifreeze/Repair Patch/Spark Plug/Wipers	111.99
Office Products Center	Copy Machine Service Contract/Correction Tape/Ink Roller	51.69
Quilt Stitchery	Remove/Sew On Patches	76.50
Rosebud Auto Parts	Adhesive/Filters/Switch	96.79
Rosebud Electric Coop Inc.	Electric Payment	5,134.93
Runnings	Antifreeze/Air Hose/Sprayer/Grass Seed/Fittings	562.09
Tripp County Water User Dist.	Monthly Water Service	3,000.00
US Postal Service	Water Billing Postage	236.30
Total		\$145,741.36

10-18-2016 Payroll: Finance Officer, \$2,040.00; General Government Bldg., \$143.08; Police Dept., \$4,240.00; Street Dept., \$3,826.51; Water Dept., \$2,986.93; Sewer, \$364.58; Library, \$1,305.73; Gross Amt, \$14,906.83; Aflac, \$211.84; SDRS, \$3,533.82; Child Support, \$219.23; City of Gregory, \$188.26; EFTPS, \$3,582.59, Credit Collections Bureau, \$170.84

Executive Session

Motion was made by Valerie Johnson to go into executive session to discuss personnel, seconded by Shana Flakus. All members voted aye. Council went into executive session at 8:30 p.m. Mayor Scott Anshutz took the council out of executive session. There was no action taken.

Adjourn

Motion was made by Valerie Johnson and seconded by Stacey Boes to adjourn. All members voted aye.

---

Scott Anshutz, Mayor

ATTEST: \_\_\_\_\_  
 Al Cerny, Finance Officer