

Gregory City Council Meeting
January 7, 2013

The Gregory City Council went into executive session at 6:31 p.m. upon a motion by Council Member Chad Peck to discuss personnel. The following members were present: Mayor Maurice Schlaht; Council Members, Tim Mills, Chad Peck, Shana Flakus, Seymour Studenberg, Kevin Mikkelsen, and Blane Bartling, who arrived at 7:20 p.m. At 7:32 p.m., Mayor Schlaht took the council out of executive session and opened the regular meeting. Present at the regular meeting were Finance Officer Al Cerny, Head Librarian Diane Althoff, Public Works Supt. Mark Fortuna and News Reporter Colleen Flynn.

AGENDA:

The following items were added to the agenda: 1) outcome of executive session 2) building permit (Robert Barrett), and 3) wine license. Motion was made by Council Member Bartling to add the additions to the agenda and approve the agenda as posted. All members voted aye.

APPROVAL OF MINUTES:

Motion was made by Council Member Mills to approve, as written, the regular minutes of December 17, 2012. All members voted aye.

ROBERT BARRETT BUILDING PERMIT:

The members took no action on the building permit submitted by Robert Barrett because the building lines had not been staked out yet.

EXECUTIVE SESSION:

Motion was made by Council Member Peck to approve of the following wage increases for 2013: Mabelle Seeley and Marlene Rezac, \$25.00 per year increase; \$.25 per hour increase for part-time employees; \$.35 per increase for full-time employees, including head librarian, and; an increase of \$25.00 per month for Mayor and Council, which will be done in ordinance form. All members voted aye.

WINE LICENSE:

Shear Creations has filed an application for an on-off sale wine license. A notice of hearing will be advertised in the newspaper and the hearing will be held on February 4, 2013.

DEPT. HEAD REPORTS:

Public Works Supt. Mark Fortuna discussed the repairs needed on 5 blocks of sewer main. Arens Engineering will be contacted to work as the engineer on the project and District III will be called about getting the project on the state plan and possibly applying for some funding on the project.

Chief of Police Dwight Ellwanger informed the council that the holidays went well with little trouble and purchases of dog and cat licenses are increasing.

ORDINANCE #2012-06 (BUDGET)

Ordinance #2012-06, an ordinance to supplement to the 2012 Budget, was placed on its second reading. Motion was made by Council Member Studenberg to approve of the second reading of Ordinance #2012-06. All members voted aye.

PARK DRAINAGE:

Council Member Mikkelsen mentioned that the Gregory Lions Club would like to contribute with a portion of the park drainage costs by extending the curb work that has already been done.

FIREWORKS ORDINANCE:

The council members agreed that the city's fireworks ordinance should be changed to conform to the new state laws allowing fireworks to be discharged over New Year's Eve.

PERSONNEL POLICY HANDBOOK:

Motion was made by Council Member Mikkelsen to approve of three changes to the city's handbook: 1) changing eligibility for SD Retirement System to all employees working 20 or more hours (to comply with state law) 2) change the actual pay periods to reflect the actual practice (because of direct deposit) 3) add the new holidays for full-time employees. All members voted aye.

DECEMBER FINANCIAL REPORT:

Finance Officer Al Cerny gave the council a December financial and yearend financial report. Some of the revenue/expense figures will change because of payables and receivables that will be coming in January of 2013. Sales tax revenue is up over last year.

COUNCIL MEETING DATES:

The council agreed to change the January 21, 2013 meeting date to January 22, 2013 and the February 18, 2013 to February 19, 2013 because of holidays.

CLAIMS:

Motion was made by Council Member Peck to pay the following claims. All members voted aye.

General

Appera, utilities, \$74.51; B & F Variety, fabric for chip spreader seat cover, \$45.63; Bartling Welding & Machine, welding helmet/repair conveyer/snow plow parts, \$673.86; CBA Lighting & Controls Inc., runway lights, \$332.74; Dept. of Revenue, blood alcohol testing, \$35.00; Golden West, phone service, \$881.13; Graybar, airport lighting controller, \$6,750.00; Gregory Building Center, (2) cutting saw blades, Stanley square, \$158.69; Gregory County Hwy. Dept., road maintenance, \$42.50; Gregory Farmers Elevator, weighing fees, \$252.50; Gregory Times Advocate, council publishing, subscription, \$301.55; Health Pool of SD, health ins., \$2,612.85; Jim's Garbage Service, utilities, \$260.00; Klein's True Value, light bulbs, ballast, lockset, towels, supplies,

\$238.16; M & J Auto Inc., cell phone/Shawn Claussen, \$229.99; Mark Fortuna, reimb. for 2013 recertification/renewals (ornamental & turf/public health), \$300.00; McLeod's Printing & Office Supply, tax forms, traffic & warning tickets, \$240.51; Mr. Automotive, wiper blades, \$11.62; North Forty Ag Inc., 6 gal Schaeffer oil, \$127.62; Office Products Center, paper, service contract, ribbon, \$67.50; Petty cash, postage, \$5.24; Rosebud Auto Parts, solenoid valve, alarm, fittings, paint, filters, battery, \$762.44; Rosebud Electric Cooperative Inc., utilities, \$3,243.88; Rosebud Farmers Union, gas, diesel fuel, oil changes, propane, filter, \$2,021.58; Runnings Supply Inc., fittings, paint, grinder, cat food, \$581.78; SD Airport Management Association, 2013 membership dues, \$25.00; SD Association of Code Enforcement, 2013 membership dues, \$40.00; SD Governmental Finance Officers' Association, \$70.00; SD Governmental Human Resource Association, 2013 membership dues, \$25.00; SD Municipal Street Maintenance Association, 2013 membership dues, \$35.00; SDML Workers' Compensation Fund, 2013 work comp renewal, \$13,512.00; South Dakota Municipal League, 2013 membership dues, \$962.68 – **Total \$34,920.96**

Water

Appera, utilities, \$15.47; DENR – Board of Operator Cert., 2013 Operator renewals, \$72.00; Dept. of Revenue, water testing, \$26.00; First National Bank, SRF loan payment, \$4,127.57; First National Bank, interest on new SRF loan, \$2,656.07; Golden West, phone service, \$43.59; Graham Tire Mitchell, tires for 2011 pickup, \$638.04; Health Pool of SD, health ins., \$1,045.14; Office Products Center, paper, \$18.50; Petty cash, postage, \$1.30; Rosebud Auto Parts, batteries, \$16.80; Rosebud Electric Cooperative Inc., utilities, \$1,505.03; Rosebud Farmers Union, gas, propane, \$612.12; Runnings Supply Inc., clevis hook, \$15.98; SDML Workers' Compensation Fund, 2013 work comp renewal, \$1,090.00; SDWWA, membership renewal/Jack Wenger, \$10.00; Tripp County Water User District, utilities, \$3,000.00; US Postal Service, \$225.92 – **Total \$15,119.53**

Sewer

First National Bank, sewer outfall line payment, \$4,026.61; Flexible Pipe Tool Company, repair video cable, \$326.75; Rosebud Auto Parts, paint, nuts & bolts, \$38.08; Rosebud Electric Cooperative Inc., utilities, \$73.23; Rosebud Farmers Union, gas, 600 lbs. copper sulfate, \$2,015.88; Runnings Supply Inc., gloves, \$3.99; Rural Development, \$4,285.00 (automatic pmt) – **Total \$10,769.54**

3rd Cent Sales Tax

Gregory/Dallas Chamber of Commerce, 1st Quarter Stipend, \$6,250.00; Gregory/Dallas Chamber of Commerce, 2013 chamber membership, \$250.00 – **Total \$6,500.00**

Airport Hangar Capitol Project

Helms & Associates, engineering (through 12/31/12), \$1,741.32 – **Total \$1,741.32**

Building Deposit

Donna Songer, refund, \$25.00 – **Total \$25.00**

Grand Total \$69,076.35

12-19-12 PAYROLL:

BankWest, federal withholding, \$1,458.41; BankWest, FICA, \$1,923.52; BankWest, Medicare, \$536.40; BankWest, FICA, \$67.60; BankWest, Medicare, \$18.86; SDRS, retirement, \$1,692.54; Aflac, employee deductions, \$158.26; Office of Child Support Enforcement, employee deduction, \$219.23; City of Gregory, employee deductions (cell phone), \$133.96; City of Gregory, employee deduction (Galls payment), \$30.98; Mayor/Council, \$4,800.00; Finance Officer, \$1,728.00; Police Dept., \$5,021.49; Street Dept., \$3,645.76; Library, \$940.72; Economic Development, \$200.00; Water Dept., \$2,938.31

12-31-12 PAYROLL:

BankWest, federal withholding, \$828.69; BankWest, FICA, \$1,161.60; BankWest, Medicare, \$323.96; SDRS, retirement, \$1,380.36; Office of Child Support Enforcement, employee deduction, \$219.23; City of Gregory, employee deductions (cell phone), \$50.00; Finance Officer, \$1,382.40; Police Dept., \$4,124.57; Street Dept., \$2,814.97; Library, \$702.85; Water Dept., \$2,144.52

1-2-13 PAYROLL:

BankWest, federal withholding, \$76.87; BankWest, FICA, \$402.92; BankWest, Medicare, \$94.24; SDRS, retirement, \$379.42; Aflac, employee deductions, \$158.26; Finance Officer, \$345.60; General Government Building, \$275.00; Police Dept., \$1,296.47; Street Dept., \$586.24; Library, \$173.57; Economic Development, \$200.00; Water Dept., \$501.44; BankWest, federal withholding, \$739.61; BankWest, FICA, \$701.88; BankWest, Medicare, \$164.16; Ambulance, \$5,660.50

ADJOURN:

Motion was made by Council Member Mills to adjourn. All members voted aye.

ATTEST: _____
Al Cerny, Finance Officer

Maurice Schlaht, Mayor